

BOARD OF EUREKA COUNTY COMMISSIONERS

September 16, 2025 MEETING MINUTES

STATE OF NEVADA)
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COUNTY OF EUREKA)

CALL TO ORDER

1. Approval of the agenda notice with addition of any emergency item and/or deletion of any item. *Unless otherwise stated, items may be taken out of the order presented on the agenda, in the direction of the Chair. (For Possible Action)*
2. Pledge of Allegiance.

The Board of Eureka County Commissioners met pursuant to law on September 16, 2025. Present were Chairman Rich McKay, Vice Chair Marty Plaskett, Commissioner Mike Schoenwald, and Clerk Recorder Kathy Bowling. District Attorney Ted Beutel was absent. The meeting was called to order at 9:29 a.m. The interactive video conferencing system was connected between Crescent Valley and Eureka for the entire meeting.

Commissioner Plaskett motioned to approve the meeting agenda with the change of moving the Human Resource item up after public comment, Commissioner Schoenwald seconded the motion. The motion carried 3-0.

The meeting began with the pledge of allegiance.

PUBLIC COMMENT

1. Public comment and discussion. *Notice: No action may be taken on a matter raised under this item until the matter has been specifically included on an agenda as an item upon which action will be taken. Public comments may be limited to three (3) minutes per person. Public comment may be allowed on "Action" items, in addition to the two times specified on the agenda. (Discussion)*

Chairman McKay called for public comment in both Eureka and Crescent Valley, hearing none he proceeded to the next item.

2. Consider items requiring action to be placed on the agenda for the next regular meeting. *Notice: The public is welcome to request agenda items for future meetings during the Public Comment period or may consult with one or more of the Board of Commissioners to request agenda items for future meetings. (Discussion)*

None considered.

HUMAN RESOURCES-

1. Introduction of new HR Director, Cristina Lopez. (Discussion)

New Human Resources Director Christina Lopez moved to Eureka from Las Vegas; she has 25 years of HR experience in both the private and public sector. Director Lopez is also fully bilingual.

APPROVAL OF MINUTES

1. Approval of the minutes of the August 19, 2025 and September 2, 2025 Commission meetings. **(For Possible Action)**

Commissioner Plaskett motioned to approve the August 19, 2025 and September 2, 2025 Commission meeting minutes. Commissioner Schoenwald seconded the motion. The motion carried 3-0.

COUNTY COMPTROLLER – Kim Todd, Comptroller

1. Payment of expenditures. *Notice: Expenditures received after action has been taken under this Comptroller section may be presented and acted upon throughout the day.* **(For Possible Action)**

The Board, along with Comptroller Assistant DeeAnna Colby reviewed the expenditures.

Commissioner Schoenwald motioned to approve the expenditures of \$2,415,445.85 with the pass throughs of \$1,328,527.14 to Nevada State Controller School taxes, \$6,655.45 to Nevada State Controller, \$117,100 to Nevada Division of Minerals, and \$255 to Washoe County Crime Lab for a total of \$1,452,537.59. Commissioner Plaskett seconded the motion. The motion carried 3-0.

2. Review Fund Balance Report. **(Discussion)**

The Board reviewed the current fund balance report.

COMMISSIONERS

1. Presentation and recognition of the winners of the "Snapshots of Summer Youth Photo Contest" held on the Eureka County social media site, for their outstanding photography capturing the essence of our community. **(Discussion)**

IT Professional Jessica Santoyo presented the winners of the "Snapshots of Summer Youth Photo Contest" held on the Eureka County social media site. The theme was capturing the essence of our community. 1st place Remi Borba, 2nd place Annie Tibbitts, and 3rd place Brooke Watts.

2. Discuss, approve or deny setting a public hearing to consider the matter of the fair market value of the County real property proposed to be leased to the Boys & Girls Club of Truckee Meadows to build a Boys & Girls Club in Eureka County, including a discussion whether to accept the single appraisal report from Janelle Wright, Certified General Appraiser, for a portion of APN 001-221-14, and the setting of a lease value of that portion of the property designated as the site for construction of the Boys & Girls Club. **(For Possible Action)**

The advertisement will run for 3 weeks for the Public Hearing on October 21st.

Commissioner Plaskett motioned to approve setting a public hearing for October 21st at 10 am for the matter of the fair market value of the County real property proposed to be leased to the Boys & Girls Club of Truckee Meadows to build a Boys & Girls Club in Eureka County, including a discussion whether to accept the single appraisal report from Janelle Wright, Certified General Appraiser, for a portion of APN 001-221-14, and the setting of a lease value of that portion of the property designated as the site for construction of the Boys & Girls Club. Commissioner Schoenwald seconded the motion. The motion carried 3-0.

3. Discuss, approve or deny a one-year contract extension with a limited scope of work with Dale C. Bugenig, Consulting Hydrogeologist, LLC, in an amount not to exceed \$10,000.00. **(For Possible Action)**

Consulting Hydrogeologist Dale C. Bugenig will stay on to finish the water resource master plan update and do one more year of groundwater monitoring in Diamond Valley.

Commissioner Plaskett motioned to approve a one-year contract extension with a limited scope of work with Dale C. Bugenig, Consulting Hydrogeologist, LLC, in an amount not to exceed \$10,000.00. Commissioner Schoenwald seconded the motion. The motion carried 3-0.

4. Discuss, approve or deny holding the November 4th regular meeting in Crescent Valley. **(For Possible Action)**

Commissioner Schoenwald motioned to approve holding the November 4th regular meeting in Crescent Valley. Commissioner Plaskett seconded the motion. The motion carried 3-0.

5. Discuss, and consider a date and time to hold a public hearing to approve resolutions for changes to the County Ordinance and the Personnel Policy Manual which would change the designated hours of operation, for certain public offices, of Eureka County to a 4-day, 10-hour work week. **(For Possible Action)**

Clerk Recorder Kathy Bowling, Assessor Michael Mears and CIO Misty Rowley presented to the Board the topic of changing the designated hours of operation, for certain public offices, of Eureka County to a 4-day, 10-hour work week. Discussion ensued around the room, with various department heads. Comptroller Assistant DeeAnna Colby read a response from Comptroller Kim

Todd; they are concerned about the legal research of the holidays going to a four-day work week and offices being legally obligated to be open. They would like to see the same schedule for all offices. And if it goes forward, they ask that it begin at the start of a payroll. Public Works Director Jeb Rowley commented in favor of the 4-10 work week, commenting that it would help the employee retention and recruiting. Trina Mahacek from the Eureka County Star asked what the potential office hours would be. Clerk Bowling answered that they are looking at 7 am to 5:30 pm with a half hour lunch break. Senior Center Director Linda Gordon commented not in favor of the 4-10 work week, the senior centers are required to serve 5 meals a week, and they do the food bank on the first Friday of every month. The senior center staff are casual employees, and they worry how the schedule could affect their hours. Sheriff Umina commented that some departments would be on different schedules based on the needs of their offices. Sheriff Umina commented that the 4-10 could greatly help with the amount of annual and sick leave people take for doctor appointments and their kids activities. Assistant Public Works Director Raymond Hodson commented in favor of the 4-10 schedule but thinks the public offices should remain open during the lunch hour. HR Director Lopez commented that she will reach out to other counties and collect data to get an idea of different information the Board requested to see.

Commissioner Plaskett motioned to approve a public hearing for November 18th at 10 am to approve resolutions for changes to the County Ordinance and the Personnel Policy Manual which would change the designated hours of operation, for certain public offices, of Eureka County to a 4-day, 10-hour work week. Commissioner Schoenwald seconded the motion. The motion carried 3-0.

SENIOR CENTERS - Linda Gordon, Senior Center Program Director

1. Report on activities at the Eureka Senior Center and Fannie Komp Senior Center. (Discussion)
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Senior Center Program Director Linda Gordon reported that the senior centers brought in \$4,623.21 for the month of August. Crescent Valley served 750 meals and Eureka served 802.

IT-Misty Rowley, CIO

1. Discuss, approve or deny renewal of the Dashlane Order Form for 50 users at \$80 per license, for an annual recurring fee of \$4,000.00, covering the term November 19, 2025 through November 18, 2026, and authorize the CIO to execute the agreement outside of the meeting. (For Possible Action)
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The Dashlane order form for 50 users for an annual recurring fee of \$4,000.00, covering the term November 19, 2025 through November 18, 2026, will renew a product that the IT department already uses.

Commissioner Schoenwald motioned to approve the renewal of the Dashlane Order Form for 50 users at \$80 per license, for an annual recurring fee of \$4,000.00, covering the term November 19, 2025 through November 18, 2026, and authorize CIO Rowley to sign the agreement outside of the meeting. Commissioner Plaskett seconded the motion. The motion carried 3-0.

2. Discuss, approve or deny purchase of the MS-ISAC paid membership for an annual fee of \$995.00, covering the term October 1, 2025 through September 30, 2026. Authorize the CIO to execute the agreement outside of the meeting. **(For Possible Action)**

CIO Rowley explained the MS-ISAC is an intrusion detection system that also sends alerts on the latest vulnerabilities. The State of Nevada purchased the server last year; counties are in charge of the annual renewal fee.

Commissioner Plaskett motioned to approve the purchase of the MS-ISAC paid membership for an annual fee of \$995.00, covering the term October 1, 2025 through September 30, 2026. Authorize CIO Rowley to execute the agreement outside of the meeting. Commissioner Schoenwald seconded the motion. The motion carried 3-0.

3. Discuss, approve or deny renewal of Quote #26595492 for Mimecast in the amount of \$32,324.35 for the term December 20, 2025 through December 19, 2026, and authorize the CIO to execute the agreement outside of the meeting. **(For Possible Action)**

Mimecast is an email archiving and threat protection system that the county has used for several years.

Commissioner Plaskett motioned to approve the renewal of Quote #26595492 for Mimecast in the amount of \$32,324.35 for the term December 20, 2025 through December 19, 2026, and authorize CIO Rowley to execute the agreement outside of the meeting. Commissioner Schoenwald seconded the motion. The motion carried 3-0.

CIO Rowley introduced her new IT employee Shara Talbot.

GOLDEN OLDIES-Laura Shivers, Chair

1. Discuss, approve or deny a fee waiver for the use of the Crescent Valley Community Center, Friday October 3, 2025-Sunday October 5, 2025, for the Annual Harvest Festival. **(For Possible Action)**

Commissioner Schoenwald motioned to approve waving the fee for the use of the Crescent Valley Community Center for the Annual Harvest Festival from Friday October 3, 2025 to Sunday October 5, 2025. Commissioner Plaskett seconded the motion. The motion carried 3-0.

SHERIFF- Miles Umina, Sheriff

1. Report on Sheriff's Office projects and activities. **(Discussion)**

Undersheriff Cobb reported for Sheriff Umina, they had 31 traffic citations, and 5 arrests in the last 2 weeks. They had no problems with the car show; the wine walk is coming up and they will have some deputies out throughout the event. Their cadet in post is doing well and graduates in November.

2. Discuss, approve or deny a one-time credit card increase for Sheriff Miles Umina and Undersheriff Chad Cobb of \$1,500.00 (\$3,500.00 Total) for the month of October to attend Nevada Sheriff's and Chiefs conference in Las Vegas. (For Possible Action)

Commissioner Schoenwald motioned to approve a one-time credit card increase for Sheriff Miles Umina and Undersheriff Chad Cobb of \$1,500.00 (\$3,500.00 Total) for the month of October to attend Nevada Sheriff's and Chiefs conference in Las Vegas. Commissioner Plaskett seconded the motion. The motion carried 3-0.

PUBLIC WORKS/COUNTY FACILITIES – Jeb Rowley, Public Works Director

1. Report on Public Works/County Facilities projects and activities. **(Discussion)**

Public Works Director Jeb Rowley reported the Eureka landfill had a total of 579 deliveries and the Crescent Valley transfer site had 15 deliveries. The swimming pool had 112 daily swimmers, 30 senior citizens, 3 private lessons and 4 on the swim team. They filled the pool supervisor position. The museum hours of operation are Monday through Saturday 8 am to 5 pm, they had 57 visitors for the month of August. The Opera House had 117 people attend various events and 87 visitors.

2. Discuss, approve or deny a contract with Lumos & Associates for Eureka Town Phase 2C beginning design, in an amount not to exceed \$82,760.00 utilizing monies budgeted for surveying and engineering in the Regional Transportation Commission Fund (025-110-55010-357) and the Eureka Water & Sewer Fund (045-177/178-55010-357), and authorize the Chairman to sign the contract outside of the meeting. *Note: This is to kick off design with topographic survey and updated 30% to provide updated OPCC (Opinion of Probable Construction Cost).* **(For Possible Action)**

Public Works Assistant Jayme Halpin explained that the project is broken out into the first three tasks: the drainage plan, surface improvements, and grading plans. The Eureka Town Phase 2C was budgeted for FY 2025-2026.

Commissioner Plaskett motioned to approve the contract with Lumos & Associates for Eureka Town Phase 2C beginning design, in an amount not to exceed \$82,760.00 utilizing monies budgeted for surveying and engineering in the Regional Transportation Commission Fund (025-110-55010-357) and the Eureka Water & Sewer Fund (045-177/178-55010-357), and authorize Chairman McKay to sign the contract outside of the meeting. Commissioner Schoenwald seconded the motion. The motion carried 3-0.

The Board took a 5-minute break.

Chairman McKay called the meeting back to order at 11:06 am.

BID OPENING – TEST BOREHOLE DRILLING FOR GROUNDWATER EXPLORATION, KOBEH VALLEY WELL AND TRANSMISSION MAIN PROJECT (PWP-EU-2025-272)

Notice was given that sealed bids for the Test Borehole Drilling for Groundwater Exploration, Kobeh Valley Well and Transmission Main Project (PWP-EU-2025-272) would be received on or before 11:00 a.m. (local time) on September 16, 2025, at the Eureka County Courthouse, Eureka, Nevada. Bids will be opened at 11:00 a.m. in the Commission Chambers and subsequently read

into the record. The Eureka County Board of Commissioners will consider awarding the contract on the same day.

1. At 11:00 a.m., announce final call for bids for the Test Borehole Drilling for Groundwater Exploration, Kobeh Valley Well and Transmission Main Project (PWP-EU-2025-272). **(Discussion)**

County Engineer Jonathan Lesprance with Loomis and Associates reported no bids were received.

2. At 11:05 a.m., open, read, and accept bids into the record by motion of the Board. **(For Possible Action)**

No action was taken.

3. Review bids with Public Works staff to identify any or all bids that meet the required criteria and (a) consider awarding the contract to the most responsible and responsive bidder; *or* (b) direct Public Works to provide a recommendation for award at the Board's next regular meeting. **(For Possible Action)**

Commissioner Schoenwald motioned to approve the Director of Public Works to move forward with, pursuant to law, advertising that no bids were received. Commissioner Plaskett seconded the motion. The motion carried 3-0.

THE EUREKA SENTINEL- Ben Rowley, Owner/ Publisher

1. Introduction of The Eureka Sentinel's new format. **(Discussion)**

Ben Rowley purchased the Eureka Sentinel in July of 2024, since then he has worked on reestablishing the web presence and website and brought on some locals to cover things happening in the community. His goal is to print a monthly issue every month covering the county commission, school board, topics and people that are important to the community.

2. Discuss, approve or deny a request for Eureka County Departments to utilize The Eureka Sentinel for advertising relevant community events, initiatives and employment opportunities. **(For Possible Action)**

Due to the Sentinel planning to print monthly, the time frame would not work to advertise employment opportunities, the Board did agree to use the Eureka Sentinels website to post events and initiatives. The Board urged Mr. Rowley to connect with the IT department as they handle the website.

No action was taken.

WHERE WE LIVE PROJECT PRESENTATION- Dr. Loretta Singletary, University of Nevada State Extension Specialist (Virtual Presentation)

1. Presentation of the Where We Live Project which aims to assess how rural communities in Nevada are coping with drought, heat and wildfire. **(Discussion)**

Dr. Loretta Singletary with the University of Nevada State Extension Specialist gave a virtual presentation on what they are doing to better understand how rural communities are coping with drought, heat and wildfires. They have released 2 surveys to the public, 1 for agricultural producers and 1 for those that are not agricultural producers. They will work with the IT department and local newspapers to help get the word out to the public on the surveys.

NATURAL RESOURCES – Jake Tibbitts, Natural Resources Manager

1. Report on current and emerging natural resource issues affecting Eureka County. **(Discussion)**

Natural Resources Manager Jake Tibbitts reported the Division of Water Resources will hold a meeting on the 25th of September; on the 10th Manager Tibbitts attended the Fallon Range Training Complex meeting. On the 12th was the Humbolt River Basin Water Authority meeting, where they removed their protest on the change applications for ORLA mining. Manager Tibbitts will accompany the Quicksilver Contracting. The Eureka Conservation District will meet on September 18th. The Advisory Board to Manage Wildlife will have their meeting on the 18th as well. Mr. Tibbitts will attend the NACO conference in Las Vegas from the 23rd through the 25th.

2. Discuss and consider providing scoping comments to BLM for consideration in preparing the EIS for the South Railroad Mining Project. **(For Possible Action)**

The South Railroad Mining project is in Elko County, but it straddles the line between the Dixie 10-mile area and Pine Valley. They have engaged in the Pre NEPA process that the BLM has. The Board discussed commenting on the effects to the water resources, wildlife and the emergency and fire resources that affect Eureka County citizens along with the grazing impacts.

Commissioner Plaskett motioned to approve providing comments to the BLM for consideration in preparing the EIS for the South Railroad Mining Project. Commissioner Schoenwald seconded the motion. The motion carried 3-0.

3. Discuss and consider commenting on BLM proposed changes to Greater Sage-Grouse Resource Management Plans since November 2024 Final EIS. **(For Possible Action)**

The BLM proposed changes to the proposed resources management plan amendments, they are not receiving public comment on any new rehashing comments. The Board discussed recommendations on issues they have in the past; right of ways, grazing management and the disturbance cap of 3%.

Commissioner Plaskett motioned to approve commenting on BLM proposed changes to Greater Sage-Grouse Resource Management Plans since November 2024 Final EIS. Commissioner Schoenwald seconded the motion. The motion carried 3-0.

4. Discuss and consider response to proposed rescission of US Forest Service 2001 Roadless Rule. **(For Possible Action)**

2. Commissioner reports on **pertinent** correspondence or other matters. **(Discussion)**

Nothing reported.

PUBLIC COMMENT

1. Public comment and discussion. *Notice: No action may be taken on a matter raised under this item until the matter has been specifically included on an agenda as an item upon which action will be taken. Public comment may be limited to three (3) minutes per person. Public comment may be allowed on "Action" items, in addition to the two times specified on the agenda. (Discussion)*

Chairman McKay called for public comment in both Eureka and Crescent Valley, hearing none in either he proceeded to the next item.

2. Consider items requiring action to be placed on the agenda for the next regular meeting. *Notice: The public is welcome to request agenda items for future meetings during the Public Comment period or may consult with one or more of the Board of Commissioners to request agenda items for future meetings. (Discussion)*

None considered.

ADJOURNMENT

1. Adjournment of meeting.

Commissioner Schoenwald motioned to adjourn the meeting; Commissioner Plaskett seconded the motion. The motion carried 3-0.

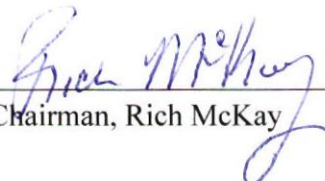
Meeting adjourned at 12:16 a.m.

Prepared and submitted by Deputy Clerk Recorder, Katelyn Ziemann.

Approved this 7th day of October 2025 by the Board of Eureka County Commissioners.

ATTEST:


County Clerk, Kathy Bowling


Chairman, Rich McKay

Manager Tibbitts explained the Roadless Rule is not talking about construction of new roads, it's the protection of access that already exists. NRAC approved a letter asking the US Forest Service to put the management on the local communities to determine what's best for the local communities.

Commissioner Plaskett motioned to approve a response to proposed rescission of US Forest Service 2001 Roadless Rule. Commissioner Schoenwald seconded the motion. The motion carried 3-0.

5. Discuss and consider commenting on NDOW draft 2025 Statewide Wildlife Connectivity Plan. **(For Possible Action)**

The Board discussed commenting on the NDOW draft 2025 Statewide Wildlife Connectivity Plan that the county is asking for more of a partnership focusing on assistance and public safety, livestock management and for NDOW to lean on local community boards.

Commissioner Schoenwald motioned to approve commenting on NDOW draft 2025 Statewide Wildlife Connectivity Plan. Commissioner Plaskett seconded the motion. The motion carried 3-0.

6. Discuss and consider efforts for recognition of certain areas of Eureka County being in hydrologic drought to potentially assist agricultural producers receive drought relief assistance. **(For Possible Action)**

Manager Tibbitts presented to the Board handouts showing drought conditions across the whole state of Nevada. Through the USDA FSA producers in the county could lean on them for assistance in purchasing hay and money to haul water. Asking the USDA to not only use the drought monitor but to also consider the vegetation drought index when assessing drought relief assistance. Using local information and the conservation district would also give a wider scope of information.

Commissioner Plaskett motioned to approve efforts for recognition of certain areas of Eureka County being in hydrologic drought to potentially assist agricultural producers receive drought relief assistance. Commissioner Schoenwald seconded the motion. The motion carried 3-0.

CORRESPONDENCE

1. Review correspondence. **(Discussion)**

County Clerk Kathy Bowling read the meeting correspondence, NWRA October 7th tour of Marlette Lake invitation, Governor Lombardo press release ordering flags to half-staff in honor of Charlie Kirk, letter from Andrew Waswa UNR Extension Ag educator, letter from state coordinator for Western Sustainable Ag Research and education requesting one on one with a commissioner. NDEP second quarter ground monitoring report on Sam's Corner Store, The September 10 Rec Board agenda, September 10 NRAC agenda, BLM invitation for Bald Mountain Mine Environmental Assessment, TV Board agenda and prior meeting minutes and a letter from Robin Evans in regard to the Rodent Board.