

## BOARD OF EUREKA COUNTY COMMISSIONERS

## JANUARY 6, 2026 MEETING MINUTES

STATE OF NEVADA )  
:SS  
COUNTY OF EUREKA )

## CALL TO ORDER

1. Approval of the agenda notice with addition of any emergency item and/or deletion of any item.  
*Unless otherwise stated, items may be taken out of the order presented on the agenda, in the direction of the Chair. (For Possible Action)*
2. Pledge of Allegiance.

The Board of Eureka County Commissioners met pursuant to law on January 6, 2026. Present were Chairman Rich McKay, Vice Chair Marty Plaskett via Webex, Commissioner Mike Schoenwald, Assistant District Attorney Holli Else and Deputy Clerk Recorder Katelyn Ziemann. The meeting was called to order at 9:30 a.m. The interactive video conferencing system was connected between Crescent Valley and Eureka for the entire meeting.

Commissioner Plaskett motioned to approve the agenda, Commissioner Schoenwald seconded the motion. The motion carried 3-0.

The meeting began with the pledge of allegiance

## **PUBLIC COMMENT**

1. Public comment and discussion. *Notice: No action may be taken on a matter raised under this item until the matter has been specifically included on an agenda as an item upon which action will be taken. Public comments may be limited to three (3) minutes per person. Public comment may be allowed on "Action" items, in addition to the two times specified on the agenda. (Discussion)*

Chairman McKay called for public comment in both Crescent Valley and Eureka, hearing none he proceeded to the next item.

2. Consider items requiring action to be placed on the agenda for the next regular meeting. *Notice: The public is welcome to request agenda items for future meetings during the Public Comment period or may consult with one or more of the Board of Commissioners to request agenda items for future meetings. (Discussion)*

None considered.

## APPROVAL OF MINUTES

1. Approval of the minutes of December 2, 2025 and December 16, 2025 Commission meetings. (For Possible Action)

Commissioner Schoenwald motioned to approve the December 2, 2025 and December 16, 2025 Commission meeting minutes. Commissioner Plaskett seconded the motion. The motion carried 3-0.

## **APPOINTMENT OF COUNTY COMMISSION OFFICERS-**

<b>1. Appoint Chairperson to the Board of Commissioners for Calendar Year 2026. (For Possible Action)</b>
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The Board approved item 1 with item 2.

<b>2. Appoint Vice Chair to the Board of Commissioners for Calendar Year 2026. (For Possible Action)</b>
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Commissioner Schoenwald motioned to approve Rich McKay as Chair and Marty Plaskett as Vice Chair for the Board of Commissioners for Calendar Year 2026. Commissioner Plaskett seconded the motion. The motion carried 3-0.

## **COUNTY COMPTROLLER** – Kim Todd, Comptroller

<b>1. Payment of expenditures. <i>Notice: Expenditures received after action has been taken under this Comptroller section may be presented and acted upon throughout the day. (For Possible Action)</i></b>
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The Board along with Comptroller Kim Todd reviewed the expenditures.

Commissioner Schoenwald motioned to approve expenditures in the amount of \$1,369,458.77. Commissioner Plaskett seconded the motion. The motion carried 3-0.

<b>2. Review Fund Balance Report. (Discussion)</b>
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The Board reviewed the current Fund Balance Report.

## **EUREKA COUNTY COMMITTEES & BOARDS-**

<b>1. Evaluate and consider possible changes to and/or restructuring of any boards and committees under the jurisdiction of the Board of County Commissioners. <i>Note: A complete list of boards and committees is available by contacting the Clerk's Office. (For Possible Action)</i></b>
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The board along with department heads reviewed the county boards and committees list and discussed changes including the chair and vice chair of the Crescent Valley Town Advisory Board, retaining the planning commission seats, and Garney Damele replacing Jim Ithuralde on the County Board of Equalization.

The board approved item 1 and 2 together.

Commissioner Plaskett motioned to approve changes to the boards and committees under the jurisdiction of the Board of County Commissioners and re-appoint members, alternates and liaisons to expired or vacant seats on boards and committees in Eureka County. Commissioner Schoenwald seconded the motion. The motion carried 3-0.

<b>2. Discuss, approve or deny appointments and re-appointments of members, alternates and liaisons to expired or vacant seats on boards and committees in Eureka County. <i>Note: A complete list of boards and committees is available by contacting the Clerk's Office. (For Possible Action)</i></b>
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The board approved item 1 and 2 together.

## EUREKA COUNTY REPRESENTATIVES & LIAISONS-

1. Discuss, approve or deny appointing representatives or liaisons to non-county boards/committees, groups, agencies or specific issues affecting Eureka County. *Note: A complete list of Representatives and Liaisons is available by contacting the Clerk's Office. (For Possible Action)*

Commissioner Schoenwald motioned to approve appointing representatives or liaisons to non-county boards/committees, groups, agencies or specific issues affecting Eureka County. Commissioner Plaskett seconded the motion. The motion carried 3-0.

## COMMISSIONERS

1. Discuss, approve, or deny signing the Indigent Defense Financial Status Report for the 2<sup>nd</sup> quarter of Fiscal Year 2025, which is due to the Department of Indigent Defense Services by January 15, 2026. **(For Possible Action)**

Commissioner Plaskett motioned to approve the Indigent Defense Financial Status Report for the 2nd quarter of Fiscal Year 2025 for a total of \$61,219.44. Commissioner Schoenwald seconded the motion. The motion carried 3-0.

2. Discuss, and consider a future agenda item to implement a hiring freeze for all positions in Eureka County. **(For Possible Action)**

Commissioner Plaskett motioned to approve a future agenda item to implement a hiring freeze waiver justification for all positions in Eureka County, Commissioner Schoenwald seconded the motion. The motion carried 3-0.

## NEVADA OLD TIME FIDDLERS' CONTEST – Kim Russell

1. Discuss, approve or deny waving the rental fee for the Opera House, May 15<sup>th</sup> and 16<sup>th</sup> 2026 to host the Nevada Old Time Fiddlers' Contest. **(For Possible Action)**

Commissioner Plaskett motioned to approve waving the rental fee for the Opera House, May 15<sup>th</sup> and 16<sup>th</sup> 2026 to host the Nevada Old Time Fiddlers' Contest. Commissioner Schoenwald seconded the motion. The motion carried 3-0.

## IT-Misty Rowley, CIO

1. Report on IT projects and activities. **(Discussion)**

CIO Rowley reported that the IT department worked on the newsletter and social media, continued the Point to Point project between Crescent Valley and Eureka. They worked with the Clerk's office and the ADA Holli Else on the Ironclad contract management system implementation.

## CENTRAL NEVADA HEALTH DISTRICT – Shannon Ernst

1. Report on projects and activities. **(Discussion)**

Central Nevada Health District Interim Administrator Shannon Ernst presented to the Board updates since they opened an office in the Eureka Medical Clinic. Interim Administrator Ernst discussed the patient numbers and complaints they have received; she worked with Public Works Director Rowley and District Attorney Ted Beutel regarding sewage disposal complaints.

## **DISTRICT ATTORNEY** –Ted Beutel, DA

1. Discuss, approve or deny a stipend to secure the availability of one prosecutor on each Friday offices are closed beginning January 9, 2026. *Note: NRS 178.760 provides a stipend of \$450 for a prosecutor to be available on weekends and holidays; this action item will provide a stipend for each Friday Eureka County offices are closed. (For Possible Action)*

Assistant District Attorney Holli Else presented to the Board a Friday stipend of \$450 to compensate the prosecutor for hours worked outside of the 4-10 work week. ADA Else commented the Board has 2 options, the Friday stipend or an hourly reclassification of the Assistant District Attorney. ADA Else commented that due to District Court hearings being held on Fridays and the workload, she is unable to work the set Monday through Thursday hours. Human Resource Director Cristina Lopez commented that the 4-10 pilot program is precisely an opportunity to gather information and she has concerns making a permanent decision. She also commented the District Attorneys office had the option to not participate in the 4-10 schedule. Comptroller Kim Todd commented that a Friday stipend is not PERS eligible following the last legislature. She also commented that District Attorney Beutel does not plan on filling his casual position so the funding for the Friday stipend would come from that budget. Commissioner Plaskett questioned why 1 prosecutor was able to handle the workload but now 2 are unable. Ashley Kemp commented the District Attorney's office is seeing a rise in arrests, citations and jury trials. Chairman McKay asked Mrs. Kemp how the supporting positions in their office will handle working Fridays. Ashley Kemp commented that both her and Heather Anderson would flex their hours during the week to cover Fridays. Chairman McKay commented his hesitation of moving the ADA from salary to hourly. He also commented his concern of the president approving a stipend could cause, what other salaried positions would come forward. EMS Director Nichole Cooley echoed Chairman McKay's comment on the president a stipend would cause to other salaried positions. Commissioner Schoenwald commented he would prefer a salary pay increase instead of the Friday stipend. The board discussed conducting a salary wage study for the Assistant District Attorney, HR Director Lopez commented on working with PayPoint for the study. The board along with Human Resources will conduct a 60-day salary study into the Assistant District Attorney position.

Commissioner Schoenwald motioned to deny the Friday stipend of \$450 and approve a 60-day salary study for the Assistant District Attorney position. Commissioner Plaskett seconded the motion. The motion carried 3-0.

## **NEVADA DIVISION OF WATER RESOURCES** –

1. Discuss and consider recommending any course of action to the State Engineer under the provisions of NRS 533 regarding four water right applications (94738, 94751, 94752, and 94753) proposing to change the respective points of diversion and places of use of water rights to within or out of Eureka County. In accordance with NRS 533.563, notice of consideration of the four water rights applications was provided in the Eureka County Star for three consecutive weeks. **(For Possible Action)**

Natural Resource Manager Jake Tibbitts explained to the board the water right applications are staying within the same water basin just moving across county lines. No action needs to take place; the applicant is required to notice the counties affected by the change.

No action was taken.

**1. Report on Human Resources projects and activities. (Discussion)**

Human Resources Director Cristina Lopez reported to the Board that the county has 4 open positions, the Clerk Recorder and Sheriff's office positions have been filled. Director Lopez has worked with NeoGov on reimplementing the recruitment portal for the sheriff's office. The next leadership round table meeting is scheduled for January 7<sup>th</sup>.

**2. Discuss, approve or deny reestablishing and implementing Eureka County's Mission, Vision and Values previously approved by the Board on June 3, 2023. (For Possible Action)**

Commissioner Schoenwald motioned to approve reestablishing and implementing Eureka County's Mission, Vision and Values, Commissioner Plaskett seconded the motion. The motion carried 3-0.

**3. Pursuant to Personnel Policy 5.7.3, consider authorizing the Clerk Recorder to make an advanced step hire for the position of Clerk Recorder I, II or III at Range E09/Step 6 on the Eureka County wage salary scale. (For Possible Action)**

The Clerk Recorder's office is looking to hire an individual for the position of Clerk Recorder I, II or III, the individual they have picked previously worked in the position for two years, that and the individuals background Clerk Recorder Kathy Bowling is requesting an advanced step hire at Range E09/Step 6 on the Eureka County wage salary scale.

Commissioner Plaskett motioned to approve the Clerk Recorder Kathy Bowling to make an advanced step hire for the position of Clerk Recorder I, II or III at Range E09/Step 6 on the Eureka County wage salary scale. Commissioner Schoenwald seconded the motion. The motion carried 3-0.

**The Board took a 5-minute recess.**

**Chairman McKay called the meeting back to order at 11:33am.**

**SHERIFF-Miles Umina, Sheriff**

**1. Report on Sheriff's Office projects and activities.**

Sheriff Umina and Undersheriff Cobb reported for the month of December 2025, they had 106 traffic stops with 1 misdemeanor arrest and 2 felony arrests and a total of 25 citations. For the year of 2025 there were 17,715 total incidents, 11,113 calls for service, 6,602 total deputy incidents, 42 arrests with 24 misdemeanor arrests and 18 felony arrests and a total of 543 citations. They conducted 369 cases, 13 of those were coroners, 166 were information/incident, 137 offense cases sent to the District Attorney and 47 traffic accidents. The Axon implementation was scheduled to be delivered that same day.

**LOCAL EMERGENCY PLANNING COMMITTEE – Jeb Rowley, Emergency Manager**

**1. Discuss, approve or deny signing Letter of Promulgation for inclusion in the Eureka County Hazardous Materials Response Plan. (For Possible Action)**

Commissioner Plaskett motioned to approve signing the Letter of Promulgation for inclusion in the Eureka County Hazardous Materials Response Plan. Commissioner Schoenwald seconded the motion. The motion carried 3-0.

## **PUBLIC WORKS** – Jeb Rowley, Public Works Director

### **1. Report on Public Works projects and activities. (Discussion)**

Public Works Director Jeb Rowley reported that due to the good weather the buildings and grounds crews have been able to get ahead of maintenance and cleanup to the several parks around the county. They also conducted some repairs to the Crescent Valley Senior Center after a visit with Central Nevada Health Division. They have conducted repairs to the County owned housing for the clinic providers. Director Rowley will bring a bid opening to the February 3<sup>rd</sup> meeting for the repairs to the Eureka swimming pool.

### **2. Discuss, approve or deny a Change Order request from Resource Development Company, in the amount of \$73,660.00 for the Eureka Townsite Tank Repainting Project (PWP-EU-2025-458) to be paid with funds budgeted for capital outlay (045-177-55010-000) in the Eureka Water/Sewer Utility Fund. (For Possible Action)**

Director Rowley explained an additional 168 hours were needed to fix the mill scale inside of the Eureka townsite tank resulting in the change of \$73,660.00.

Commissioner Plaskett motioned to approve a Change Order request from Resource Development Company, in the amount of \$73,660.00 for the Eureka Townsite Tank Repainting Project (PWP-EU-2025-458) to be paid with funds budgeted for capital outlay (045-177-55010-000) in the Eureka Water/Sewer Utility Fund. Commissioner Schoenwald seconded the motion. The motion carried 3-0.

### **3. Discuss, approve or deny a proposal from Day Engineering in the amount of \$10,900.00 to update the Wastewater Operations & Maintenance Manual, as required by Nevada Division of Environmental Protection for compliance with the wastewater discharge permit. Costs will be paid with monies budgeted for surveying and engineering (045-178-55010-357) in the Eureka Water/Sewer Utility Fund. (For Possible Action)**

Public Works received a 5-year permit from Nevada Division of Environmental Protection outlining updates to the sewer collection ponds operation and maintenance procedures. They have until April to get the updates finished.

Commissioner Schoenwald motioned to approve the proposal from Day Engineering in the amount of \$10,900.00 to update the Wastewater Operations & Maintenance Manual, as required by Nevada Division of Environmental Protection for compliance with the wastewater discharge permit. Costs will be paid with monies budgeted for surveying and engineering (045-178-55010-357) in the Eureka Water/Sewer Utility Fund. Commissioner Plaskett seconded the motion. The motion carried 3-0.

## **NATURAL RESOURCES** – Jake Tibbits, Natural Resources Manager

### **1. Report on current and emerging natural resource issues affecting Eureka County. (Discussion)**

Natural Resources Manager Jake Tibbits reported the Nevada Gold Mines large exploration project, on the south end of Mount Lewis between Crescent Valley and Carico Lake, was approved by the BLM. The Natural Resource Department finished the weed treatment report for the year and submitted it to the BLM. NRAC has a meeting scheduled for January 14<sup>th</sup>, the 15<sup>th</sup> the N6 District Grazing Board will meet at the Eureka Annex at 1pm, and that same evening the Advisory Board to Manage Wildlife will meet.

2. Discuss and consider sending annual notices for 2026 to relevant federal land and resource management agencies, in accordance with Eureka County Code, Title 9, Chapter 40.030, seeking full and complete notice and opportunity for involvement in the decision-making processes of the federal entities. **(For Possible Action)**

In accordance to the County Code, Eureka sends a boilerplate letter to all the BLM offices, U.S Forest Service and U.S. Fish and Wildlife Service.

Commissioner Schoenwald motioned to approve sending annual notices for 2026 to relevant federal land and resource management agencies, in accordance with Eureka County Code, Title 9, Chapter 40.030, seeking full and complete notice and opportunity for involvement in the decision-making processes of the federal entities. Commissioner Plaskett seconded the motion. The motion carried 3-0.

## **CORRESPONDENCE**

1. Review correspondence. **(Discussion)**

Keynote Presentation Announcement for NWRA Annual Conference, HR's recommendation to BOCC in response to DA request. NACO Workshop flyer and NACO Newsletter. Room tax ordinance email from Ted Beutel, Updated Room Tax Ordinance, Northern Nevada Moses Project Letter, William B Ririe- Donation request letter, We The People Calendars from the United States Senate, Eureka TV Board January 7 meeting Agenda.

2. Commissioner reports on **pertinent** correspondence or other matters. **(Discussion)**

None reported.

## **PUBLIC COMMENT**

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Chairman McKay called for public comment in both Crescent Valley and Eureka, hearing none he proceeded to the next item.

2. Consider items requiring action to be placed on the agenda for the next regular meeting. *Notice: The public is welcome to request agenda items for future meetings during the Public Comment period or may consult with one or more of the Board of Commissioners to request agenda items for future meetings.* **(Discussion)**

Comptroller Kim Todd commented that Eide Bailley will be at the next Commission meeting to report on the County audit, budget sessions will begin at the next commission meeting.

## ADJOURNMENT

### 1. Adjournment of meeting.

Commissioner Schoenwald motioned to adjourn, Commissioner Plaskett seconded the motion. The motion carried 3-0.

*Prepared and submitted by Deputy Clerk Recorder Katelyn Ziemann.*

*Approved this 20<sup>th</sup> day of January 2026 by the Board of Eureka County Commissioners.*

ATTEST: Kathy Bowling  
County Clerk Recorder Kathy Bowling

Rich McKay  
Chairman, Rich McKay