

EUREKA COUNTY RECREATION BOARD
Special Meeting 10:30 A.M.
April 18, 2023

PRESENT

Elmer Porter
Darlene Moody
Robin Hicks
Richard McKay

Dana Fruend, Events Coordinator
Pernecia Fiorenzi, Eureka County Treasurer

Agenda Item #1 – Call to Order

Chairman Elmer Porter called the meeting to order at approximately 10:35 a.m.

Agenda Item #2 – Approve Agenda. (For Possible Action)

Action – Motion made by Rich McKay, seconded by Darlene Moody to approve the agenda for the special meeting of April 18, 2023 as read. Motion carried by all voting aye.

Agenda Item #3 - Public Comment & Discussion. (Discussion)

None.

Agenda Item #4 – (Review of Financial Status of Recreation Board. (Discussion)

This item was postponed.

Agenda Item #5 – Correspondence. (Discussion)

None.

Agenda Item #6 – Review & Approve Minutes of Regular Meeting March 15, 2023.
(For Discussion/Possible Action)

Action – Motion made by Darlene Moody, seconded by Robin Hicks to approve the minutes of Regular Meeting March 15, 2023 as read. Member McKay abstained from voting as he was absent for that meeting. Motion carried by Elmer Porter, Darlene Moody and Robin Hicks voting aye.

Agenda Item #7 - Election of Officers - Eureka County Recreation Board
Elect Chairperson for 2023. (For Discussion/Possible Action)

Elect Secretary for 2023. (For Discussion/Possible Action)

Member Moody nominated Chairman Porter to continue serving as Chairperson.

Action – Motion made by Darlene Moody, seconded by Robin Hicks to elect Elmer Porter as Chairperson for 2023. Motion carried by all voting aye.

Elect Secretary for 2023. (For Discussion/Possible Action)

Member Moody nominated Member Hicks to continue serving as Secretary.

***Action** – Motion made by Darlene Moody, seconded by Robin Hicks to elect Robin Hicks as Secretary for 2023. Motion carried by all voting aye.*

Board members discussed solutions for filling the vacant seat on the board. Member McKay offered to contact Ted Beutel, District Attorney, to inquire if a business owner could serve on the board.

Agenda Item #8 – Eureka County Recreation Board

Discussion regarding room tax collections and process/order an audit of hotels, motels, and other Applicable lodging businesses. (For Discussion/Possible Action)

Pernecia Fiorenzi, Eureka County Treasurer, provided handouts to the Board outlining room tax collections in addition to financial reports. She clarified that if tenants are staying in the room(s) over 28 days then the motel is not responsible for paying room tax. Thereby, if under the 28 days then room tax is collected.

Pernecia and the Board discussed pros and cons for pursuing an audit of lodging businesses. Pernecia suggested sending a letter to businesses emphasizing the need to collect room tax. The letter would note that failure to comply would result in an audit.

***Action** – Motion made by Darlene Moody, seconded by Robin Hicks to approve having Pernecia Fiorenzi, Treasurer, draft a letter to all lodging businesses regarding room tax collections. Said letter to be approved by Chairman Porter outside the meeting. All Board members will receive a draft of the letter prior to approval and the final letter will be sent by registered mail. Motion carried by all voting aye.*

Discussion on reducing funding requests. Last June the Board reduced all requests by 10%. (For Discussion/Possible Action)

Board members talked about reducing all requests by 10% or by whatever amount per each request. However, special consideration would be given to requests involving children's activities. In addition, after reviewing the total revenue from room tax the general consensus was to only spend what was received for the year. Therefore, budget for this year would be based off of last year's total room tax collection.

Dana Freund, Event's Coordinator, shared the process and form used from White Pine County.

Following a discussion about spending within budget, Member McKay noted that he will take back to the commission new budget numbers for the Recreation Board using 2021-2022 total room tax revenue \$131,128.24. He suggested that a new line item be added to the budget for the events coordinator. With that, the budget for the Recreation Board will consist of: Recreation Fund, Tourism Fund, Capital Projects Fund, and Events Coordinator Fund.

***Action** – None.*

Agenda Item #9 - Eureka County Recreation Board

Requesting funds (unknown at this time) to sponsor and schedule a grant writing class. This is a new request. (For Discussion/Possible Action)

Dana Fruend, Events Coordinator, explained her reasonings why she feels a grant writing class is not necessary.

During a brief discussion, it was suggested that a list of available grants be compiled for non-profit groups to access.

Action – None.

Agenda Item #10 – Eureka County Recreation Board & Dana Fruend, Events Coordinator

****Update on information received regarding the baseball field. (For Discussion/Possible Action)***

Board members discussed the baseball field and ideas exchanged on utilizing the field for more activities. Chairman Porter offered to research the Interlocal Agreement between the school district and Eureka County.

Action – None.

****Update on progress of grant applications. (For Discussion/Possible Action)***

Previously discussed.

Action – None.

Agenda Item #11 - *Public Comment & Discussion. (Discussion)

None.

Agenda Item #12 - Review Funds Expended and Set Next Meeting Date. (Discussion)

No funds were expended.

Board members opted to set the next meeting date for Monday June 5, 2023 starting at 10:00am.

Agenda Item #13 - Adjournment. (For Possible Action)

Action - Motion made by Darlene Moody, seconded by Elmer Porter to adjourn the meeting. Motion carried by all voting aye.

Meeting Adjourned

EUREKA COUNTY RECREATION BOARD

Secretary