

EUREKA COUNTY FAIR

August 11-13, 2023

COOK SHACK BID FORM

This is an invitation to bid on food services at the Eureka County Fair. Please use this invitation to submit your bid and attach supplemental pages as necessary. Bids will be received for furnishing services according to these instructions and specifications. To be considered, this invitation to bid form must be completed in its entirety and **must be received no later than 5:00pm local time on April 14, 2023**. The bids will be opened and read at the April 2023 Eureka County Fair Board Meeting. The decision to accept a bid will depend on the quality of the bid, not necessarily on the lowest bid price. If your bid is accepted, your bid constitutes a binding contract and includes the specifications of this invitation to bid.

Bid Specifications

1. Provide food services for the 2023 Eureka County Fair to be held August 11-13, 2023.
2. Must offer a wide selection of prices and a variety of food. Please include your proposed menu including menu item prices.
3. Must serve food out of Eureka County cook shack.
4. The required hours of operation are as follows:

Thursday - Set up
Friday - Breakfast, lunch & dinner (8am – 8pm)
Saturday - Breakfast, lunch & dinner (8am – 8pm)
Sunday - Breakfast & lunch (8am-1pm) Clean-up

5. You are responsible for set-up and take-down at the beginning and end of shifts.
6. You are responsible to bus area during shift and after shift. This includes wiping down tables.
7. Please specify types of drinks being served. (*No glass containers permitted*)
8. Vendor must hold in good standing the required licenses and permits.
9. The submitted bid must be inclusive of all costs, and no additional reimbursement will be allowed for travel or other expenses.
10. The Eureka County Fair Board will issue 200 food vouchers to volunteers. These vouchers can be redeemed at the cookshack for a specified value agreed upon by the Fair Board and the selected vendor. The vendor will submit all of the redeemed vouchers to the Fair Secretary at the conclusion of the Fair for payment.
11. Failure to perform allows the Fair Board to hire a replacement with the original contract holder responsible for any additional costs between the original contract and the cost incurred due to failure of performance.
12. For the duration of the fair a crowd of 2500 can be expected.

Eureka County Fair
August 11-13, 2023

PO Box 533
Eureka, NV 89316
USA

PHONE (775) 340-3797
E-MAIL eurekacountyfair@gmail.com
WEB SITE <http://www.co.eureka.nv.us/fair.htm>

13. Bidders must accept and bids/contracts must include the following provision: *The parties understand and agree that, notwithstanding any other obligations or conditions or mandatory requirements in this contract, the parties will not demand performance or payment from each other if the federal government, Nevada state government, Eureka County government, or other proper authority cancels the Eureka County Fair as the result of the current COVID-19 pandemic. If this Fair event is cancelled in whole or in part, both parties understand and agree and by the execution of this contract hereby do release the other from all damages, claims, and assessments, including but not limited to demanding full or part performance, and agree to forego full or part payment, for any work already completed, and any work or performance contemplated.*

Bid Proposal: To provide food services as specified under Bid Specifications.
Include with bid: Sample menu with pricing
List type of beverages to be served
Copy of licenses and/or permits required to serve food and alcohol

Bidder Name: _____
Company: _____
Mailing Address: _____
City: _____ State: _____ Zip: _____
Phone: _____
Email: _____
Signature _____ Date _____

Mail to: Eureka County Fair
Attn: Cook Shack Bid
PO Box 533
Eureka, NV 89316

For Official Use Only

Accepted ☐ Rejected ☐ Date _____

Fair Board Member Fair Board Member

Signature Signature