

BOARD OF EUREKA COUNTY COMMISSIONERS

FEBRUARY 3, 2026 MEETING MINUTES

STATE OF NEVADA)
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COUNTY OF EUREKA)

CALL TO ORDER

1. Approval of the agenda notice with addition of any emergency item and/or deletion of any item. *Unless otherwise stated, items may be taken out of the order presented on the agenda, in the direction of the Chair. (For Possible Action)*
2. Pledge of Allegiance.

The Board of Eureka County Commissioners met pursuant to law on February 3, 2026. Present were Chairman Rich McKay, Vice Chair Marty Plaskett, Commissioner Mike Schoenwald, District Attorney Ted Beutel and Clerk Recorder Kathy Bowling. The meeting was called to order at 9:31 a.m. The interactive video conferencing system was connected between Crescent Valley and Eureka for the entire meeting.

Commissioner Plaskett motioned to approve the agenda with the tabling of Commissioners #1 and #2, Commissioner Schoenwald seconded the motion. The motion carried 3-0.

The meeting began with the pledge of allegiance

PUBLIC COMMENT

1. Public comment and discussion. *Notice: No action may be taken on a matter raised under this item until the matter has been specifically included on an agenda as an item upon which action will be taken. Public comment may be limited to three (3) minutes per person. Public comment may be allowed on "Action" items, in addition to the two times specified on the agenda. (Discussion)*

Chairman McKay called for public comment in Crescent Valley, hearing none he called in Eureka. Bud Snyder commented on the EPA slag dumps and how the county should test them for precious metals. He plans to meet with I-80 Gold and see if they would be interested in testing the soil.

2. Consider items requiring action to be placed on the agenda for the next regular meeting. *Notice: The public is welcome to request agenda items for future meetings during the Public Comment period or may consult with one or more of the Board of Commissioners to request agenda items for future meetings. (Discussion)*

The board discussed adding the tabled commission items to future agendas.

COUNTY COMPTROLLER – Kim Todd, Comptroller

1. Payment of expenditures. *Notice: Expenditures received after action has been taken under this Comptroller section may be presented and acted upon throughout the day. (For Possible Action)*

The Board along with Comptroller Kim Todd reviewed the expenditures.

Commissioner Plaskett motioned to approve expenditures in the amount of \$1,151,336.04. Commissioner Schoenwald seconded the motion. The motion carried 3-0.

2. Review Fund Balance Report. (Discussion)

The Board reviewed the current fund balance report.

PUBLIC HEARING – COUNTY ROOM TAX ORDINANCE

Notice was given that the Board of Eureka County Commissioners will hold a public hearing on December 16, 2025, beginning at 10:00 a.m. in the Eureka County Commission Chambers in the County Courthouse at 10 South Main Street, Eureka, Nevada. The reason for said hearing is to invite public comments and consider changes to the County Room Tax Ordinance, specifically Title 4 Licenses, Permits, Fees and Taxes, Chapter 50, Section .010 Definitions, Subsection G.

1. Open public hearing and invite comments on the changes considered to the County Room Tax Ordinance, specifically Title 4 Licenses, Permits, Fees and Taxes, Chapter 50, Section .010 Definitions, Subsection G. **(Discussion)**
2. Discuss, approve or deny changes to the County Room Tax Ordinance, specifically Title 4 Licenses, Permits, Fees and Taxes, Chapter 50, Section .010 Definitions, Subsection G. **(For Possible Action)**

COMMISSIONERS

1. Discuss, approve or deny adoption of the Hiring Freeze Resolution. (For Possible Action)

Item was tabled.

2. If item #1 is approved, determine date and time to conduct a public hearing to consider approving a resolution to amend the Eureka County Personnel Policy Note: The recommended date and time for the public hearing is March 3, 2026 at 10am, to accommodate the required publication period. (For Possible Action)

Item was tabled.

3. Discuss, approve or deny entering into a contract with Impact Evaluation to conduct the Eureka County opioid assessment and approve Judge Rowley to sign outside of the meeting. (For Possible Action)

The board chose Impact Evaluation to conduct the Eureka County opioid assessment at a previous meeting.

Commissioner Plaskett motioned to approve entering into contract with Impact Evaluation to conduct the Eureka County opioid assessment and approve Judge Rowley to sign outside of the meeting. Commissioner Schoenwald seconded the motion. The motion carried 3-0.

MYBRARY – Kassie Antonucci, Director

1. Report on projects and activities. (Discussion)

Mybrary Director Kassie Antonucci and Assistant Director Melissa Spence reported to the board on the projects and activities of both the Eureka Library and the Crescent Valley library. For July to December the Eureka library had 875 visitors with a total circulation of 1,455 items, 136 computer sessions and 3,398 library cards. Crescent Valley had 412 visitors with a total circulation of 670 items, 35 computer sessions and 194 library cards.

CRESCENT VALLEY EASTER EGG HUNT – Marcial Evertsen

1. Discuss, approve or deny a request from Marcial Evertsen for a donation of \$1,000.00 from the Crescent Valley Activity funds (010-071-53010-018) for purchase of supplies and prizes for a Community Easter Egg Hunt to be held April 5, 2026. **(For Possible Action)**

Commissioner Schoenwald motioned to approve the donation request from Marcial Evertsen for a donation of \$1,000.00 from the Crescent Valley Activity funds (010-071-53010-018). Commissioner Plaskett seconded the motion. The motion carried 3-0.

IT-Misty Rowley, CIO

1. Report on IT projects and activities. **(Discussion)**

CIO Misty Rowley reported her office worked on the newsletter, social media and worked on setting up the connection between Eureka and Crescent Valley, they continued working on the Ironclad implementation. They helped other departments work on their technology budgets. They completed the Avigilon replacement projects at the Crescent Valley airport and the Eureka pool.

JUSTICE COURT – Jason Flanagan, Supervision Officer

1. Discuss, approve or deny out of State travel for Supervision Officer Jason Flanagan to attend Practitioner Training: Community Supervision in Oklahoma City, OK March 24-27, 2026. **(For Possible Action)**

Commissioner Plaskett motioned to approve out of State travel for Supervision Officer Jason Flanagan to attend Practitioner Training: Community Supervision in Oklahoma City, Oklahoma March 24-27, 2026. Commissioner Schoenwald seconded the motion. The motion carried 3-0.

2. Discuss, approve or deny a temporary credit limit increase on the County purchasing card issued to Jason Flanagan, in the amount of \$1500 (\$2,500 total), for the months of February/March for the cost of travel and registration for Practitioner Training: Community Supervision in Oklahoma City, OK March 24-27, 2026. **(For Possible Action)**

Commissioner Schoenwald motioned to approve a temporary credit limit increase on the County purchasing card issued to Jason Flanagan, in the amount of \$1500 (\$2,500 total), for the months of February/March for the cost of travel and registration for Practitioner Training: Community Supervision in Oklahoma City, Oklahoma March 24-27, 2026. Commissioner Plaskett seconded the motion. The motion carried 3-0.

TREASURER – Pernecia Johnson, Treasurer

1. Review of Treasurer's Report for December 2025. **(Discussion)**

The board reviewed the December 2025 Treasurers report.

HUMAN RESOURCES-Cristina Lopez, Human Resources Director

1. Report on Human Resources projects and activities. (Discussion)

Human Resources Director Cristina Lopez reported she posted a new internal assistant manager for the swimming pool along with a public works administrative assistant. She will be holding the prescreening interviews for the Opera House Museum administrative assistant on February 17th. The Sheriff's office filled the part time position in Crescent Valley. On February 4th she will hold another leadership round table meeting with the department heads. Director Lopez has a training course in Workers Compensation, and she is looking into offering the training to the leadership team as well.

SHERIFF-Miles Umina, Sheriff

1. Report on Sheriff's Office projects and activities.

Sheriff Miles Umina reported he is working with the PR firm to schedule a Town Hall meeting for the search and rescue program to hopefully get it back up and running. Sheriff Umina promoted Deputy Trumble to the Jail Sergeant position.

2. Discuss, approve or deny entering into a 3-year contract with Thompson Reuters (Clear for LE, investigative resource) in the amount of \$211.00 a month for the first year with a 5% increase in years 2 & 3, and authorize the Sheriff's Department to sign contract outside of the meeting. Note: Thompson Reuters will replace Trans Union Risk and Alternative. (For Possible Action)

The Sheriff's office was using Trans Union Risk and Alternative for background checks and investigations; Trans Union was more eastern based and cost \$1,100 monthly. Thompson Reuters is western based and will cost \$211 monthly.

Commissioner Schoenwald motioned to approve entering into a 3-year contract with Thompson Reuters (Clear for LE, investigative resource) in the amount of \$211.00 a month for the first year with a 5% increase in years 2 & 3 and authorize the Sheriff's Department to sign contract outside of the meeting. Commissioner Plaskett seconded the motion. The motion carried 3-0.

ROAD DEPARTMENT – Scooter Mentaberry, Supervisor

1. Report on Road Department projects and activities. (Discussion)

Road Supervisor Scooter Mentaberry and Assistant Public Works Director Jayme Halpin presented to the board the county roadmap, maintenance schedule and road car counts. The car count on County Road 101 to Raines Market registered about 200 daily drivers, and past the dump road towards Diamond Valley registered about 90 daily drivers. The car count at the JD Lodge and Horse Canyon roads registered 186 daily drivers, 3 Bars Road will vary from 40 to almost 120 daily drivers depending on the mine activity.

The Board took a 5-minute break.

Chairman McKay called the meeting back to order at 11:11am.

FINAL CALL FOR BIDS – COMMUNITY POOL DECK & FLOORING UPGRADES PROJECT

Notice was given that sealed bids for the Community Pool Deck & Flooring Upgrades Project (PWP-EU-2026-146) would be received on or before 11:00 a.m. (local time) on February 3rd, 2026, at the Eureka County Courthouse, Eureka, Nevada.

1. At 11:00 a.m., announce final call for bids for the Community Pool Deck & Flooring Upgrades Project (PWP-EU-2026-146). **(Discussion)**

Chairman McKay called for the final bids for both the Community Pool Deck & Flooring Upgrades Project (PWP-EU-2026-146) and the Community Pool Interior Resurfacing Project (PWP-EU-2026-147).

FINAL CALL FOR BIDS – COMMUNITY POOL INTERIOR RESURFACING PROJECT

Notice was given that sealed bids for the Community Pool Interior Resurfacing Project (PWP-EU-2026-147) would be received on or before 11:05 a.m. (local time) on February 3rd, 2026, at the Eureka County Courthouse, Eureka, Nevada.

1. At 11:05 a.m., announce final call for bids for the Community Pool Interior Resurfacing Project (PWP-EU-2026-147). **(Discussion)**

Included with Community Pool Deck and Flooring upgrades project.

BID OPENING & AWARD - COMMUNITY POOL PROJECTS

1. Open, read and accept bids for Community Pool Deck & Flooring Upgrades Project (PWP-EU-2026-146) and Community Pool Interior Resurfacing Project (PWP-EU-2026-147) into the record by motion of the Board. **(For Possible Action)**

Assistant Public Works Director Lester Porter opened a bid from High Desert Surface Prep Inc for a total of \$167,622.71 for the swimming pool deck and flooring upgrades and a bid from Instill Inc. for a total of \$273,127.02 for the swimming pool interior resurfacing project. Assistant Public Works Director Lester Porter reported both bids were sufficient in providing proof of liability insurance and bonding information.

Commissioner Schoenwald motioned to accept the opened bids from High Desert Surface Prep Inc and Instill Inc. Commissioner Plaskett seconded the motion. The motion carried 3-0.

2. Review bids for Community Pool Deck & Flooring Upgrades Project (PWP-EU-2026-146) and Community Pool Interior Resurfacing Project (PWP-EU-2026-147) with Public Works staff to identify any or all bids that meet the required criteria and (a) consider awarding each contract to the most responsible and responsive bidder; or (b) direct Public Works to provide a recommendation for award at the Board's next regular meeting. **(For Possible Action)**

Commissioner Schoenwald motioned to approve awarding High Desert Surface Prep Inc the swimming pool deck and flooring upgrades project for \$167,622.71 and Instill Inc. the swimming pool interior resurfacing project for \$273,127.02. Commissioner Plaskett seconded the motion. The motion carried 3-0.

PUBLIC WORKS – Jeb Rowley, Public Works Director

1. Report on Public Works projects and activities. **(Discussion)**

Public Works Director Jeb Rowley reported they are preparing to epoxy the floor in the Well 2 house. They will begin the Beowawe commercial well rehabilitation project starting with a report on repairs. The buildings and grounds crew will replace toilets and urinals in multiple county buildings. The drilling program encountered dry shale, they paused drilling and are reviewing the findings against the survey technology, they should resume drilling on February 16th.

2. Discuss, approve or deny a contract with Montrose Glass in the amount of \$40,338.32 utilizing monies budgeted for capital outlay (040-130-55010-000) in the Building Reserve Fund to replace storefront doors and windows at the Eureka Opera House, and authorize the Public Works to sign the contract outside of meeting. **(For Possible Action)**

Assistant Public Works Director Lester Porter reported they plan to replace the second-floor windows of the Opera House which are the original single pane windows. They will also replace the storefront doors of the Opera House.

Commissioner Plaskett motioned to approve the contract with Montrose Glass in the amount of \$40,338.32 utilizing monies budgeted for capital outlay (040-130-55010-000) in the Building Reserve Fund to replace storefront doors and windows at the Eureka Opera House and authorize the Public Works Director to sign the contract outside of meeting. Commissioner Schoenwald seconded the motion. The motion carried 3-0.

3. Discuss, approve or deny a contract with Montrose Glass in the amount of \$46,284.96 utilizing monies budgeted for capital outlay (040-130-55010-000) in the Building Reserve Fund to replace storefront doors and windows at the Assessor/ DMV Building, and authorize Public Works to sign the contract outside of the meeting. **(For Possible Action)**

The window replacement at the Assessor/DMV building will include the skylights in the Assessor Hall and both exterior doors.

Commissioner Schoenwald motioned to approve the contract with Montrose Glass in the amount of \$46,284.96 utilizing monies budgeted for capital outlay (040-130-55010-000) in the Building Reserve Fund to replace storefront doors and windows at the Assessor/ DMV Building and authorize Public Works Director to sign the contract outside of the meeting. Commissioner Plaskett seconded the motion. The motion carried 3-0.

4. Discuss, approve or deny ratifying the temporary credit limit increases, to cover travel and training expenses for January 2026, on County purchasing cards as follows: (a) total credit limit of \$2,500.00 for Lynn Bundy; and (b) a total credit limit of \$2,000.00 for Ty Sestanovich. **(For Possible Action)**

Commissioner Plaskett motioned to approve ratifying the temporary credit limit increases, to cover travel and training expenses for January 2026, on County purchasing cards as follows: (a) total credit limit of \$2,500.00 for Lynn Bundy; and (b) a total credit limit of \$2,000.00 for Ty Sestanovich. Commissioner Schoenwald seconded the motion. The motion carried 3-0.

NATURAL RESOURCES – Jake Tibbits, Natural Resources Director

1. Report on current and emerging natural resource issues affecting Eureka County. **(Discussion)**

No report.

2. Discuss, approve or deny out-of-state travel for Natural Resources Manager to attend the annual national Council for Agricultural Research, Extension, & Teaching (CARET) meeting in Washington, DC, February 23-25. *Note: Mr. Tibbitts is an appointed NV CARET delegate by the Dean of University of Nevada, Reno College of Agriculture, Biotechnology, & Natural Resources (CABNR) and serves on the national CARET Executive Committee. Full expenses for travel, lodging, meals, and per diem will be paid for by CABNR. (For Possible Action)*

Commissioner Plaskett motioned to approve out-of-state travel for Natural Resources Manager to attend the annual national Council for Agricultural Research, Extension, & Teaching (CARET) meeting in Washington, DC, February 23-25. Commissioner Schoenwald seconded the motion. The motion carried 3-0.

3. Discuss, approve or deny a temporary credit limit increase on the County purchasing card issued to Hallee Dechambeau, in the amount of \$1,000.00 (\$1,500.00 total), for purchase of hotel rooms for Ms. Dechambeau and Firewise Board members to attend the Fire Adapted Nevada Summit in Reno on February 23 and 24. *Note: Costs will be funded with SRS Title III (Firewise) funding. (For Possible Action)*

Hallee Dechambeau explained that 2 Crescent Valley Firewise members and 2 Eureka Firewise members will travel to Reno for the Fire Adapted Nevada Summit and a Firewise community success panel.

Commissioner Plaskett motioned to approve a temporary credit limit increase on the County purchasing card issued to Hallee Dechambeau, in the amount of \$1,000.00 (\$1,500.00 total) for the month of February. Commissioner Schoenwald seconded the motion. The motion carried 3-0.

The board took a lunch break.

Chairman McKay called the meeting back to order at 12:29pm.

FISCAL YEAR 2026-2027 BUDGET

1. Conduct budget reviews with departments listed below including possible action or direction related to tentative budgets. *Note: Tentative Budgets are due to the Department of Taxation by April 15, 2026. All budgets are subject to revision before adoption of the Final Budget which is due by June 1, 2026. (For Possible Action)*

District Attorney, Law Library – Legal Secretary Ashley Kemp presented a new budget item called the Employee Recognition program for \$20,000. Employees in the office can receive financial compensation for employee retention and performance. They also created a mission and vision statement for their office; “Upping our standards, up yours too”. They are also increasing their telephone and fax budget by \$1,000.

IT/Data Processing – CIO Misty Rowley presented an increase of \$11,475 in services and supplies to cover the MarketShare PR firm, computer equipment and shipping charges. CIO Rowley is anticipating a 30% increase across the board for software, she is budgeting for the increases. The professional services for the Zscaler support cybernet networks contract will increase. CIO Rowley would like to move her causal position to a full-time position. Capital outlay will increase to \$340,000 to cover the fiber line on the Tank Hill project. The board discussed upgrading the commission chambers microphones and camera due to them reaching end of life. CIO Rowley is rolling over \$150,000 from last years budget for the unforeseen projects that may come up.

Recreation and Tourism Board – Commission Chairman McKay reported for the Recreation Board, they are increasing their miscellaneous grants by \$10,000 to donate to the VFW park project, they will move the funds from their contract service to cover the increase. Tourism budget will remain the same.

Fair Board – Comptroller Kim Todd presented the fair board will budget \$124,000, they have to place a deposit on the cattle in the 2025/2026 fiscal year. The cattle budget will increase from \$70,000 to \$72,000 due to the rising costs of cattle.

Ag Extension – Comptroller Kim Todd presented the \$800,000 donation to the Boys and Girls Club from the UNR Ag Extension, they are increasing their contract services from \$214,000 to \$280,000.

Commissioners, North End Activity Fund, Medical Clinic, Water Mitigation, Library, Natural Resource Multi-Use – Comptroller Kim Todd presented a decrease in Commissioner miscellaneous grants and an increase to legal advertising due to the increase in expenses. The board discussed increasing the Opioid budget to \$150,000 to potentially use for County health emergencies. The board will leave capital outlay at \$1.5 million for emergencies. The North End Activity Fund will remain at \$20,000. William B. Ririe will be asking for an increase Comptroller Todd has not received that amount yet. The board discussed having William B. Ririe and Rehab services attend a commission meeting to give an update and discuss the budgets. The board increased the Library budget from \$133,000 to \$142,000 to accommodate employee salaries and extended hours. The Water Mitigation budget is still unsure the total amount the Kobey Valley test will be and how much will be received as a grant. The Natural Resource Multi-use fund will remain at \$250,000.

No action was taken.

2. Discuss current tax rates and consider any proposed changes to the tax rate, which must be submitted to the Nevada Department of Taxation by February 20, 2026. *Note: No actual change to the tax rate may be considered without a public hearing; this is simply to meet state requirements for reporting any proposed changes.* **(For Possible Action)**

Comptroller Kim Todd presented proposed tax rates, she recommended the road fund increasing \$0.03, she is recommending a general fund transfer for iron funds. She recommends raising the Regional Transportation Commission tax by \$0.02 to cover major pavement maintenance projects. She also recommends increasing the building reserve fund by \$0.03 for building maintenance on the older buildings in the county. The board discussed the hospital indigent fund and if they would like to increase it.

No action was taken.

3. Review tax allocation worksheet and provide direction related to allocation of the tax rate among specific funds for specific purposes. *Note: The proposed allocation of the tax rate must be submitted to the Department of Taxation.* **(For Possible Action)**

Commissioner Plaskett motioned to approve increasing the Road Fund from \$0.09 to \$0.12, the RTC fund from \$0.20 to \$0.22, the Building Maintenance and Reserves from \$0.03 to \$0.06 which will reduce the input to the General Fund from 0.6370 to 0.5575. Commissioner Schoenwald seconded the motion. The motion carried 3-0.

4. Discuss, approve or deny any proposed COLA increase to be presented at the next Commissioner meeting for review. *Note: Any newly proposed positions will also be discussed and reviewed at the February 17, 2026 meeting.* **(For Possible Action)**

The board discussed a potential Cost of Living Adjustment (COLA) increase of 2.5% to 3%, they will discuss the COLA increase at a future budget meeting.

No action was taken.

CORRESPONDENCE

1. Review correspondence. **(Discussion)**

NACO Newsletter, NACO Board meeting summary January 2026, District Attorney 2025 Report. Governor Lombardo issues statement on ICE-Related Shootings in Minnesota, Governor Lombardo opts-in to federal tax credit scholarship program. NACCEO Mock Election Invite, Eureka Grant Summit 2026 Save the date, Crescent Valley Town Advisory Board February 4 meeting agenda, TV Board January 4 meeting agenda.

2. Commissioner reports on **pertinent** correspondence or other matters. **(Discussion)**

Nothing reported.

PUBLIC COMMENT

1. Public comment and discussion. *Notice: No action may be taken on a matter raised under this item until the matter has been specifically included on an agenda as an item upon which action will be taken. Public comments may be limited to three (3) minutes per person. Public comment may be allowed on "Action" items, in addition to the two times specified on the agenda.* **(Discussion)**

Chairman McKay called for public comment in Crescent Valley, Lisa Wolf with the Eureka Sentinel asked if the excess airport funds could be used for the Crescent Valley airport. Public Works Director Rowley answered saying the airport is listed under the NIPIAS system which means it is funded by airport entitlement funds, the airport is not eligible at the current state. Chairman McKay called for public comment in Eureka, hearing none he proceeded to the next item.

2. Consider items requiring action to be placed on the agenda for the next regular meeting. *Notice: The public is welcome to request agenda items for future meetings during the Public Comment period or may consult with one or more of the Board of Commissioners to request agenda items for future meetings.* **(Discussion)**

None considered.

ADJOURNMENT

1. Adjournment of meeting.

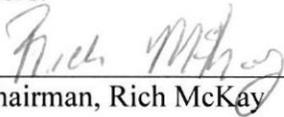
Commissioner Schoenwald motioned to adjourn the meeting, Commissioner Plaskett seconded the motion. The motion carried 3-0.

The meeting adjourned at 2:00pm.

Prepared and submitted by Deputy Clerk Recorder Katelyn Ziemann.

Approved this 3rd day of March by the Board of Eureka County Commissioners.

ATTEST: 
County Clerk Recorder Kathy Bowling


Chairman, Rich McKay