

EUREKA COUNTY, NEVADA
REQUEST FOR PROPOSALS FOR CONTRACTED PUBLIC DEFENDER SERVICES

1. Introduction

Eureka County is soliciting proposals from qualified law firms or individual attorneys to enter into a contract with Eureka County for provision of indigent and public defense services for the remainder of Fiscal Year 2026 (beginning January 1, 2026, through June 30, 2026) and Fiscal Year 2027 (July 1, 2026, through June 30, 2027). The contract will include an option to extend or renew the contract beyond the current term.

2. Application Process & Deadline

Proposals are due on or before 5:00 p.m. on November 3, 2025.

Responsive proposals, including the documents listed below, should be submitted to the Eureka County Board of Commissioners by sending to the Eureka County Clerk Recorder, Kathy Bowling, PO Box 540, 10 South Main Street, Eureka, Nevada 89316, kbowling@eurekacountynv.gov. Proposals may be submitted by email, mail, courier service (FedEx, UPS), or hand delivery. Prospective contractors assume all risk for timely and proper delivery of their proposal and required documents.

- Letter of Interest
- Resume
- Qualification letter from Department of Indigent Services (DIDS)

3. Scope of Services

The successful attorney or firm will be responsible for providing legal representation to indigent adult criminal defendants and juvenile offenders, ensuring the protection of their rights through all stages of litigation. This includes but is not limited to meeting with clients, conducting legal research, preparing and filing legal documents, and representing clients in court. To ensure a responsive proposal is submitted, applicants should familiarize themselves with the Eureka County Plan for Provision of Indigent Defense Services and the Permanent Regulations of the Board on Indigent Defense Services available at www.dids.nv.gov.

Interested parties may request a copy of the current contract for public defense services by submitting a request to the Eureka County Clerk Recorder (contact information provided in Section 2 of this RFP).

4. Compensation

Rate of pay: TBD

5. Qualifications

Proposals will only be accepted from attorneys included on the Department of Indigent Defense roster of eligible providers. Proposals shall include:

- Qualifications and legal experience of the applicant;
- Applicant's past performance in representing persons in the criminal justice system;
- Applicant's ability to comply with current regulations in effect for the provision of indigent defense services throughout the duration of the contract;
- Total cost of service under the contract including the cost for services, if any, that must be provided in addition to criminal defense services.

6. Contract Terms

Any contract resulting from this solicitation will align with the requirements set forth in this RFP and will comply with any applicable laws and regulations in Nevada Revised Statutes and Eureka County Code. Contract terms not specifically outlined in this RFP are subject to negotiation.

7. Right to Reject

Eureka County reserves the right to accept or reject any or all proposals. Eureka County is not obligated to award a contract based solely on the lowest bid or as a result of this solicitation.