

BOARD OF EUREKA COUNTY COMMISSIONERS
OCTOBER 1, 2024 MEETING MINUTES

STATE OF NEVADA)
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COUNTY OF EUREKA)

CALL TO ORDER

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| <ol style="list-style-type: none">1. Approval of the agenda notice with addition of any emergency item and/or deletion of any item. <i>Unless otherwise stated, items may be taken out of the order presented on the agenda, in the direction of the Chair. (For Possible Action)</i>2. Pledge of Allegiance. |
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The Board of Eureka County Commissioners met pursuant to law on October 1, 2024. Present were Chairman Rich McKay, Vice Chair Marty Plaskett, Commissioner Mike Schoenwald, District Attorney Ted Beutel, and Deputy Clerk Recorder Katelyn Ziemann. The meeting was called to order at 9:30 a.m. The interactive video conferencing system was connected between Crescent Valley and Eureka for the entire meeting.

Agenda: It was brought to attention the item under Treasurer; the July should be August.

Commissioner Plaskett motioned to approve the agenda with the date edit; Commissioner Schoenwald seconded the motion. All in favor, motion carried 3-0.

The meeting began with the Pledge of Allegiance.

PUBLIC COMMENT

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| <ol style="list-style-type: none">1. Public comment and discussion. <i>Notice: No action may be taken on a matter raised under this item until the matter has been specifically included on an agenda as an item upon which action will be taken. Public comment may be limited to three (3) minutes per person. Public comment may be allowed on "Action" items, in addition to the two times specified on the agenda. (Discussion)</i> |
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Chairman McKay called for public comment in Crescent Valley, Laura Shivers explained to the board an issue of lack of Post Office Boxes. She explained there is a growing number of tiny homes, multiple to one lot and only 1 box to the lot. People are having to go to Carlin to get a box. Chairman McKay called in Eureka, hearing none he continued to the next item.

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| <ol style="list-style-type: none">2. Consider items requiring action to be placed on the agenda for the next regular meeting. <i>Notice: The public is welcome to request agenda items for future meetings during the Public Comment period or may consult with one or more of the Board of Commissioners to request agenda items for future meetings. (Discussion)</i> |
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None Considered.

APPROVAL OF MINUTES

1. Approval of minutes of the September 17, 2024 Commission meeting. **(For Possible Action)**

Commissioner Plaskett motioned to approve the September 17, 2024, Commission meeting minutes, Commissioner Schoenwald seconded the motion, all in favor, motion carried 3-0.

COUNTY COMPTROLLER – Kim Todd, Comptroller

1. Payment of expenditures. *Notice: Expenditures received after action has been taken under this Comptroller section may be presented and acted upon throughout the day.* **(For Possible Action)**

The Board along with Comptroller Kim Todd reviewed the expenditures.

Commissioner Plaskett motioned to approve expenditures of \$2,567,254.78 including 2 invoices for the food bank over 6 months old, with the passthrough of \$1,500.00 to the Grazing Board. Commissioner Schoenwald seconded the motion, all in favor, motion carried 3-0.

2. Review Fund Balance Report. **(Discussion)**

The board reviewed the current fund balance report.

COMMISSIONERS

1. Discuss, approve or deny appointment of one Commissioner to the Nevada Works Board. *Note: These meetings are held three times a year, on the second Friday of February, June and October in Reno, NV.* **(For Possible Action)**

Commissioner Plaskett motioned to approve appointing Commissioner Mike Schoenwald to the Nevada Works Board; Commissioner Schoenwald seconded the motion, all in favor, motion carried 3-0.

2. Discuss, approve or deny Amendments No. 2 and 3, to The One Nevada Agreement on Allocation of Opioid Recoveries. **(For Possible Action)**

Commissioner Plaskett motioned to approve Amendments No. 2 and 3, to The One Nevada Agreement on Allocation of Opioid Recoveries; Commissioner Schoenwald seconded the motion, all in favor, motion carried 3-0.

3. Discuss, approve or deny designating the Treasurer to process future amendments to The One Nevada Agreement on Allocation of Opioid Recoveries. **(For Possible Action)**

Commissioner Plaskett motioned to approve designating the Treasurer, Pernecia Johnson to process future amendments to The One Nevada Agreement on Allocation of Opioid Recoveries; Commissioner Schoenwald seconded the motion, all in favor, motion carried 3-0.

4. Discuss, approve, or deny purchasing prizes for a fall photo competition to be used on Eureka County's social media platforms and website using money from the Commissioner donation budget for an amount not to exceed \$200.00 from account number 010-001-53010-085 in the Commissioner budget. **(For Possible Action)**

Misty Rowley explained that they did a photo contest in the Spring and would like to do another for the fall with cash prizes again; \$100 for first place, \$75 for second place, \$25 for third place.

Commissioner Plaskett motioned to approve a commissioner donation of \$200.00 from account number 010-001-53010-085 to cover prizes for a fall photo competition to be used on Eureka County's social media platforms. Commissioner Schoenwald seconded the motion, all in favor, motion carried 3-0.

5. Discuss, approve, or deny the application of one individual (name of victim withheld) for financial assistance from Eureka County for counseling pursuant to E.C.C. Title 11, Chapter 30 **(For Possible Action)**

Ted Beutel explained that there is a chapter in the State statues that requires each county to put forward money available to victims of abuse. It allows their name to be hidden from the public but helps them with counseling, medical care and any follow up care. He explained that it isn't a check but more of a reimbursement process.

Commissioner Plaskett motioned to approve the application of one individual (name of victim withheld) for financial assistance from Eureka County for counseling pursuant to E.C.C. Title 11, Chapter 30. Commissioner Schoenwald seconded the motion, all in favor, motion carried 3-0.

6. Discuss, approve, or deny a one-year contract extension with Dale C. Bugenig, Consulting Hydrogeologist, LLC, in an amount not to exceed \$40,000.00. **(For Possible Action)**

Commissioner Plaskett motioned to approve a one-year contract extension with Dale C. Bugenig, Consulting Hydrogeologist, LLC, in an amount not to exceed \$40,000.00. Commissioner Schoenwald seconded the motion, all in favor, motion carried 3-0.

7. Discuss, approve, or deny accepting appraisal report for APN# 001-122-01. **(For Possible Action)**

Commissioner Plaskett motioned to approve accepting appraisal report for APN# 001-122-01, Commissioner Schoenwald seconded the motion, all in favor, motion carried 3-0.

8. Discuss, approve, or deny purchase price that includes closing and escrow costs for APN# 001-122-01, for an amount not to exceed \$49,000.00, utilizing funds from Commissioners Capital Outlay (010-001-55010-000). **(For Possible Action)**

Commissioner Plaskett motioned to approve purchase price that includes closing and escrow costs for APN# 001-122-01, for an amount not to exceed \$49,000.00, utilizing funds from Commissioners Capital Outlay (010-001-55010-000). Commissioner Schoenwald seconded the motion, all in favor, motion carried 3-0.

9. Discuss, approve, or deny an interlocal agreement pursuant to NRS Chapter 277 between Eureka County and the City of Carlin to temporarily replace Carlin's out of service ambulance with Eureka County Ambulance 929, in order to provide continuing Emergency Medical Services (EMS) response to areas within Eureka and Elko Counties **(For Possible Action)**

The Board explained that while Carlin's ambulance is currently out of order for remodels, they will borrow an ambulance from Eureka that isn't currently being used. All the equipment inside of the ambulance will be taken out before being sent to them.

Commissioner Schoenwald motioned to approve an interlocal agreement pursuant to NRS Chapter 277 between Eureka County and the City of Carlin to temporarily replace Carlin's out of service ambulance with Eureka County Ambulance 929. Commissioner Plaskett seconded the motion, all in favor, motion carried 3-0.

IT-Misty Rowley, IT Director

1. Report on IT projects and activities. **(Discussion)**

IT Director, Misty Rowley reported that she attended a business continuity training and investigated the possibility of installing Starlink on the Court House for redundant internet. They think they will be able to mount the Starlink on the Court House, and it will be used as a backup. They worked with departments and members of the community on the October newsletter and social media content. They are still working on the Apple business manager migration and finetuning mobile device management policies and deployment.

2. Discuss, approve, or deny a recurring monthly credit card expense on the County credit card issued to Jessica Santoyo for a Starlink subscription to be used as a backup internet connection at the Courthouse for \$140.00/month, covering up to 40GB of data. The cost could increase to \$500.00/month for 2TB of data, if needed. **(For Possible Action)**

Commissioner Plaskett motioned to approve a recurring monthly credit card expense of \$140.00/month on the County credit card issued to Jessica Santoyo for a Starlink subscription. Commissioner Schoenwald seconded the motion, all in favor, motion carried 3-0.

3. Discuss, approve, or deny a recurring annual credit card expense on the County credit card issued to Jessica Santoyo for a ScreenConnect unattended access subscription at \$372/year (\$31.00/month) and a recurring annual subscription for ScreenConnect Support at \$636/year (\$53.00/month). **(For Possible Action)**

Commissioner Plaskett motioned to approve a recurring annual credit card expense on the County credit card issued to Jessica Santoyo for a ScreenConnect unattended access subscription at \$372/year (\$31.00/month) and a recurring annual subscription for ScreenConnect Support at \$636/year (\$53.00/month). Commissioner Schoenwald seconded the motion, all in favor, motion carried 3-0.

4. Discuss, approve, or deny Quote #PCBZ598 from CDW to replace the uninterruptible power supply (UPS) at the Courthouse (\$20,420), and include labor from Quantum Electric for removal and installation at an amount not to exceed \$3,600 (\$3,000* 20% contingency), for a total amount not to exceed \$23,420, utilizing monies budgeted for capital outlay (010-018-55010-000) in the Technology Support budget. **(For Possible Action)**

Misty explained this will be replacing the current uninterruptible power supply, which is old and getting expensive to service. The uninterruptible power supply (UPS) helps protect the county in case off a power failure.

Commissioner Plaskett motioned to approve Quote #PCBZ598 from CDW to replace the uninterruptible power supply (UPS) at the Courthouse (\$20,420) and include labor from Quantum Electric for removal and installation at an amount not to exceed \$3,600 (\$3,000* 20% contingency), for a total amount not to exceed \$23,420, utilizing monies budgeted for capital

outlay (010-018-55010-000) in the Technology Support budget. Commissioner Schoenwald seconded the motion, all in favor, motion carried 3-0.

TREASURER-Pernecia Johnson, Treasurer

1. Review Treasurer's Report for July 2024. **(Discussion)**

The Board reviewed the Treasurers Report for August 2024. Pernecia Johnson reported that the 2nd installment of property taxes is currently due.

COUNTY WEBMASTER – Michael Mears, Assessor/ County Webmaster

1. Discuss, approve or deny providing the County Webmaster guidance related to the Business Directory, now available on the county website, including business locations, business types and other considerations related to the businesses listed on this web page. **(For Possible Action)**

Michael Mears approached the Board as the County Webmaster for guidance on how they would like to handle the applications for businesses to promote on the county website. He explained that he has gotten many applications from businesses around Nevada and outside, even across the globe. The business directory is a free service to promote businesses on the County Website.

Commissioner Schoenwald motioned to approve of setting a boundary of the State of Nevada for businesses to promote on the county website for free. Commissioner Plaskett seconded the motion, all in favor, motion carried 3-0.

HUMAN RESOURCES –Tasha Dunlap, HR Director

1. Discuss, Approve, or Deny a Hiring Freeze Waiver for Civil Process Administrator. **(For Possible Action)**

Kim Todd reported in place of Tasha Dunlap, the sheriff's office has an employee of 30 years that is going to retire in January, they are wanting to get ahead of the hiring process so the new employee will have plenty of time to train with the employee before they leave.

Commissioner Plaskett motioned to approve a Hiring Freeze Waiver for Civil Process Administrator, Commissioner Schoenwald seconded the motion, all in favor, motion carried 3-0.

SHERIFF-Tyler Thomas, Undersheriff

1. Discuss, approve or deny a one-time credit card increase to \$3,000.00 on each card, in the month of October, for Sheriff Watts, Undersheriff Thomas and Lieutenant Umina to attend the Sheriffs' and Chiefs' Annual Conference in Las Vegas, NV from October 13th- October 17th. **(For Possible Action)**

Lieutenant Miles Umin explained to the Board that due to other payments and expenses that they currently charge to their cards the limit needs to increase to cover travel expenses for the Sheriffs' and Chiefs' Annual Conference in Las Vegas, NV from October 13th- October 17th. He explained that Sheriff Watts, Undersheriff Thomas and himself will be available to be reached by phone or email while they are away.

Commissioner Schoenwald motioned to approve a one-time credit card increase to \$3,000.00 on each card, in the month of October, for Sheriff Watts, Undersheriff Thomas and Lieutenant Umina. Commissioner Plaskett seconded the motion, all in favor, motion carried 3-0.

2. Discuss, approve or deny out of state travel for multiple ECSO personnel to travel to Salt Lake City, Utah to pick up vehicles which were approved and budgeted for FY 2024-2025. **(For Possible Action)**

Commissioner Plaskett motioned to approve out of state travel for multiple ECSO personnel to travel to Salt Lake City, Utah to pick up vehicles which were approved and budgeted for FY 2024-2025. Commissioner Schoenwald seconded the motion, all in favor, motion carried 3-0.

ROAD DEPARTMENT- Raymond Hodson, Assistant Public Works Director

1. Report on Road Department projects and activities. **(Discussion)**

Raymond Hodson reported that they finished up the Tonkin Willows Road, the blade will move to Union and Slagowski Road. The blade in the valley is finished and they will move to the Bowman-Fiorenzi Road. They replaced a cattle guard on highway 101. The whole crew spent one morning doing CPR and AED training. They will have guys filling in at the landfill from time to time.

PUBLIC WORKS – Jeb Rowley, Public Works Director

1. Report on Public Works projects and activities. **(Discussion)**

Jeb Rowley reported that the SNC crew has wrapped up the Ruby Hill project, they are getting ready to start working on the Eureka clinic heating system. The buildings and grounds crew are about 30 days out from winterizing the sprinklers at parks and around town. They have 3 applications for the mechanic position and will be conducting interviews soon.

2. Discuss, approve, or deny a contract with Lumos & Associates for Eureka Town Phase 2B final design, in an amount not to exceed \$509,960.00 utilizing monies budgeted for surveying and engineering in the Regional Transportation Commission Fund (025-110-55010-357) and the Eureka Water & Sewer Fund (045-177/178-55010-357), and authorize the Chairman to sign the contract outside of the meeting. *Note: \$200,000.00 of this amount is reserved for potential Right-of-Way Dedications, Abandonment, or Easements.* **(For Possible Action)**

Jeb Rowley apologized that this will be the proposal for the Lumos & Associates for Eureka Town Phase 2B final design, not the contract as stated in the Agenda Item description.

Commissioner Plaskett motioned to approve the proposal with Lumos & Associates for Eureka Town Phase 2B final design, in an amount not to exceed \$509,960.00 utilizing monies budgeted for surveying and engineering in the Regional Transportation Commission Fund (025-110-55010-357) and the Eureka Water & Sewer Fund (045-177/178-55010-357) and authorize Chairman McKay to sign the contract outside of the meeting. Commissioner Schoenwald seconded the motion, all in favor, motion carried 3-0.

3. Discuss, approve, or deny a contract with Sierra Nevada Construction Inc. in the amount of \$72,007.00 utilizing monies budgeted for capital outlay (025-110-55010-357) in the Regional Transportation Fund and monies budgeted for surveying and engineering (045-177/178-55010-357) in the Eureka Water & Sewer Fund, for pre-construction services related to the Eureka County Road & Utility Improvement Project, and authorize the Chairman sign the contract outside of meeting. **(For Possible Action)**

Commissioner Plaskett motioned to approve a contract with Sierra Nevada Construction Inc. in the amount of \$72,007.00 utilizing monies budgeted for capital outlay (025-110-55010-357) in the Regional Transportation Fund and monies budgeted for surveying and engineering (045-177/178-55010-357) in the Eureka Water & Sewer Fund. And to authorize Chairman McKay to sign the contract outside of the meeting. Commissioner Schoenwald seconded the motion, all in favor, motion carried 3-0.

4. Discuss, approve, or deny Quote #019616 Version 1 from Quest Technology Management for purchase and installation of a keypad lock for the Crescent Valley Town Center NOC door, for an amount not to exceed \$6,275.00 (\$5,229.07 plus 20% contingency), utilizing funds budgeted for capital outlay (010-018-55010-000) in the Technology Support budget. **(For Possible Action)**

The Board chose to approve items 4-7 at the same time since they are all for the same item and quoted from the same company.

Commissioner Plaskett motioned to approve Quote #019616 Version 1 from Quest Technology Management for purchase and installation of a keypad lock for the Crescent Valley Town Center NOC door, for an amount not to exceed \$6,275.00 (\$5,229.07 plus 20% contingency), #019618 lock for side-door entrance to the Crescent Valley Library (located within the Crescent Valley Town Center) for an amount not to exceed \$4,305.00 (\$3,588.14 plus 20% contingency), #019620 at the Crescent Valley Fire Department for an amount not to exceed \$10,891.00 (\$9,075.46 plus 20% contingency), and #019508 for the Crescent Valley Clinic for an amount not to exceed \$7,664.00 (\$6,386.75 plus 20% contingency). Commissioner Schoenwald seconded the motion, all in favor, motion carried 3-0.

5. Discuss, approve, approve or deny Quote #019618 Version 1 from Quest Technology Management for purchase and installation of a keypad lock for side-door entrance to the Crescent Valley Library (located within the Crescent Valley Town Center), for an amount not to exceed \$4,305.00 (\$3,588.14 plus 20% contingency), utilizing funds budgeted for capital outlay (010-015-55010-000) in the Building & Grounds budget. **(For Possible Action)**

Item approved with #4.

6. Discuss, approve, or deny Quote #019620 Version 1 from Quest Technology Management for purchase and installation of a keypad lock to replace the locks at the Crescent Valley Fire Department, for an amount not to exceed \$10,891.00 (\$9,075.46 plus 20% contingency), utilizing funds budgeted for capital outlay (010-015-55010-000) in the Buildings & Grounds budget. **(For Possible Action)**

Item approved with #4.

7. Discuss, approve, or deny Quote #019508 Version 1 from Quest Technology Management for purchase and installation of a keypad lock for the Crescent Valley Clinic, for an amount not to exceed \$7,664.00 (\$6,386.75 plus 20% contingency), utilizing funds budgeted for capital outlay (010-015-55010-000) in the Buildings & Grounds budget. **(For Possible Action)**.

Item approved with #4.

CORRESPONDENCE

1. Review correspondence. **(Discussion)**

Deputy Clerk Recorder Katelyn Ziemann read the correspondence; Nevada Division of Environmental Protection announcement regarding Workshop to solicit comments on NAC Chapter 445B, Follow the Law Letter from Melody Clarke regarding elections integrity, Nevada Division of Public and Behavioral Health invitation for participation in a rural roundtable discussion on the impacts of gambling in rural Nevada, and the TV Board Agenda.

2. Commissioner reports on **pertinent** correspondence or other matters. **(Discussion)**

None considered.

PUBLIC COMMENT

1. Public comment and discussion. *Notice: No action may be taken on a matter raised under this item until the matter has been specifically included on an agenda as an item upon which action will be taken. Public comment may be limited to three (3) minutes per person. Public comment may be allowed on "Action" items, in addition to the two times specified on the agenda.*
(Discussion)

Chairman McKay called for public comment in Crescent Valley, hearing none he called in Eureka. Chairman McKay asked for a moment of silence for long time Eureka resident Jennie Edera who passed away the evening before.

2. Consider items requiring action to be placed on the agenda for the next regular meeting. *Notice: The public is welcome to request agenda items for future meetings during the Public Comment period or may consult with one or more of the Board of Commissioners to request agenda items for future meetings.* **(Discussion)**

The Board discussed the contract for William B. Ririe to be on the next agenda.


ADJOURNMENT

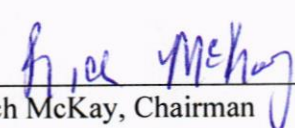
1. Adjournment of meeting.

Commissioner Plaskett motioned to adjourn the meeting, Commissioner Schoenwald seconded the motion, all in favor, motion carried 3-0.

Prepared and Submitted by Deputy Clerk Recorder, Katelyn Ziemann.

Approved this 15th day of October 2024 by the Board of County Commissioners.

Attest: 
Kathy Bowling, County Clerk Recorder


Rich McKay, Chairman