
Eureka County Fair

PUBLIC NOTICE/ INVITATION TO BID

NOTICE IS HEREBY GIVEN THAT THE EUREKA COUNTY FAIR BOARD
IS NOW ACCEPTING BIDS FOR
KIDS ZONE – KIDS ENTERTAINMENT AREA
FOR THE EUREKA COUNTY FAIR TO BE HELD
AUGUST 7-10, 2025

Bids must include costs for the following:

- At least 5 entertainment options such as: mechanical bull, bounce house, rock wall, carnival games, eurojumper, face painting, or other similar entertainment options.
- All staff necessary for setup, operation, and removal for 10 hours per day (10am-8pm), Friday and Saturday.
- Bids shall be inclusive of all delivery, travel, lodging, per diem, and other such miscellaneous costs.
- Vendor must provide valid insurance with Eureka County listed as an additional insured.

BIDS ARE DUE BY 5:00PM MAY 12, 2025

FOR AN APPLICATION PLEASE SEE OUR WEBSITE @
<https://www.eurekacountynv.gov/recreation-culture-in-eureka-county/eureka-county-fair/>. YOU MAY ALSO CONTACT THE EUREKA
COUNTY FAIR BOARD BY EMAIL EUREKACOUNTYFAIR@GMAIL.COM
OR CALL 775-934-4750.

THE FAIR BOARD RESERVES THE RIGHT TO REJECT ANY AND ALL
BIDS OR TO ACCEPT THE BID MOST ADVANTAGEOUS TO THE
EUREKA COUNTY FAIR. THANK YOU.

Eureka County Fair

PUBLIC NOTICE/ INVITATION TO BID

NOTICE IS HEREBY GIVEN THAT THE EUREKA COUNTY FAIR BOARD
IS NOW ACCEPTING BIDS FOR
FOOD AND BEVERAGE
FOR THE EUREKA COUNTY FAIR TO BE HELD
AUGUST 7-10, 2025

BIDS ARE DUE BY 5:00 PM MAY 12, 2025

FOR BID SPECIFICATIONS PACKETS PLEASE SEE OUR WEBSITE @
<https://www.eurekacountynv.gov/recreation-culture-in-eureka-county/eureka-county-fair/>. YOU MAY ALSO CONTACT THE EUREKA
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EUREKA COUNTY FAIR. THANK YOU.

EUREKA COUNTY FAIR

August 7-11, 2024

VENDOR APPLICATION & CONTRACT

Our Annual Eureka County Fair will be held August 7-10th, 2025 and we would like to invite you to attend by being a vendor at the event. During the weekend a crowd of about 2500 can be expected. If you are interested in purchasing space to sell or display your items please read the information below, fill out this contract and submit it, along with the appropriate payment and insurance information, to:

Eureka County Fair
Attn: Vendor Contracts
P.O. Box 533
Eureka, NV 89316

READ AND INITIAL BELOW:

1. Review the attached map and pick your top three choices for placement. Space is given on a first come, first serve basis, so please submit forms early. As applications are received and reviewed we will notify you of where your space will be. _____
 2. **We do not offer exclusivity of products and services;** however, we will try to limit similar items. _____
 3. There are a limited number of electrical outlets so if you do not need power please choose spaces accordingly. Once spaces with power availability are reserved, vendors requiring power in the remaining spaces will be responsible for supplying their own source of power. _____
 4. Glass containers are **NOT** permitted on the fairgrounds. _____
 5. Vendors are requested to supply a copy of Certificate of Insurance, with Eureka County listed as additional insured. If you do not have insurance, you may request insurance from the Eureka County Fair Board. Insurance application forms must be submitted **no later than June 15, 2025.** _____
 6. You are responsible for ensuring you have the proper licensing and permits for any sales or services including food production and service. _____
 7. The State of Nevada requires a one-time tax return and taxes due to be submitted by all vendors immediately after the closing of the Fair. Vendors with Nevada State Tax ID numbers must complete a return, listing their Nevada Tax ID number, but will be allowed to pay the taxes with their regular monthly or quarterly return. **Vendors who fail to submit this form prior to leaving the fair will not be permitted to return for the following years fair.** _____
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Contact Name:		
Company:		
EIN or SSN (mandatory):		
Mailing Address:		
City:	State:	Zip:
Phone:		
Email:		
Website:		
Products offered:		
Description of space set-up: (Please include size of set-up) (Photos can be included)		

Type of Vendor:

- ☐ \$25.00 Non-Profit
☐ \$25.00 Handmade Items
☐ \$50.00 Commercial
☐ \$100.00 Food

Space Preference:

1 st Choice	
2 nd Choice	
3 rd Choice	
Power Required	<input type="checkbox"/> Yes <input type="checkbox"/> No

I acknowledge that I have read and understand the terms and conditions as indicated on this application and contract. I understand Eureka County and all associated clubs, organizations, and individuals working the Fair are not responsible for any lost, stolen, or damaged property or any injury to any persons. Pursuant to N.R.S. Chapter 237.020: Use or possession of glass containers on County Property: All persons, firms, associations, or corporations using or in possession of glass containers on County Property for use as a beverage container shall be guilty of a misdemeanor, punishable by a fine of twenty-five (\$25.00) dollars.

Signature _____ Date _____

Eureka County Fair
August 7-10, 2025

PO Box 533
Eureka, NV 89316
USA

PHONE (775) 934-4750
 E-MAIL eurekacountyfair@gmail.com
 WEB SITE
<https://www.eurekacountynv.gov/recreation-culture-in-eureka-county/eureka-county-fair/>

EUREKA COUNTY FAIR

August 7-10, 2025

COOK SHACK BID FORM

This is an invitation to bid on food services at the Eureka County Fair. Please use this invitation to submit your bid and attach supplemental pages as necessary. Bids will be received for furnishing services according to these instructions and specifications. To be considered, this invitation to bid form must be completed in its entirety and **must be received no later than 5:00pm local time on May 12, 2025**. The bids will be opened and read at the next Eureka County Fair Board Meeting. The decision to accept a bid will depend on the quality of the bid, not necessarily on the lowest bid price. If your bid is accepted, your bid constitutes a binding contract and includes the specifications of this invitation to bid.

Bid Specifications

1. Provide food services for the 2025 Eureka County Fair to be held August 8-10, 2025.
2. Must offer a wide selection of prices and a variety of food. Please include your proposed menu including menu item prices.
3. Must serve food out of Eureka County cook shack.
4. The required hours of operation are as follows:

 Thursday - Set-up
 Friday - Breakfast, lunch & dinner (8am – 8pm)
 Saturday - Breakfast, lunch & dinner (8am – 8pm)
 Sunday - Breakfast & lunch (8am-1pm) Clean-up
5. You are responsible for set-up and take-down at the beginning and end of shifts.
6. You are responsible to bus area during shift and after shift. This includes wiping down tables.
7. Please specify types of drinks being served. (*No glass containers permitted*)
8. Vendor must hold in good standing the required licenses and permits.
9. The submitted bid must be inclusive of all costs, and no additional reimbursement will be allowed for travel or other expenses.
10. The Eureka County Fair Board will issue 200 food vouchers to volunteers. These vouchers can be redeemed at the cookshack for a specified value agreed upon by the Fair Board and the selected vendor. The vendor will submit all redeemed vouchers to the Fair Secretary at the conclusion of the Fair for payment.
11. Failure to perform allows the Fair Board to hire a replacement with the original contract holder responsible for any additional costs between the original contract and the cost incurred due to failure of performance.
12. For the duration of the fair a crowd of 2500 can be expected.

Eureka County Fair
August 7-10, 2025

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WEB SITE
<https://www.eurekacountynv.gov/recreation-culture-in-eureka-county/eureka-county-fair/>

13. Bidders must accept and bids/contracts must include the following provision: *The parties understand and agree that, notwithstanding any other obligations or conditions or mandatory requirements in this contract, the parties will not demand performance or payment from each other if the federal government, Nevada state government, Eureka County government, or other proper authority cancels the Eureka County Fair. If this Fair event is cancelled in whole or in part, both parties understand and agree and by the execution of this contract hereby do release the other from all damages, claims, and assessments, including but not limited to demanding full or part performance, and agree to forego full or part payment, for any work already completed, and any work or performance contemplated.*

Bid Proposal: To provide food services as specified under Bid Specifications.
Include with bid: Sample menu with pricing
List type of beverages to be served
Copy of licenses and/or permits required to serve food and alcohol

Bidder Name: _____
Company: _____
Mailing Address: _____
City: _____ State: _____ Zip: _____
Phone: _____
Email: _____

Signature _____ Date _____

Mail to: Eureka County Fair
Attn: Cook Shack Bid
PO Box 533
Eureka, NV 89316

For Official Use Only

Accepted ☐

Rejected ☐

Date _____

Fair Board Member

Fair Board Member

Signature

Signature

EUREKA COUNTY FAIR

August 7-10, 2025

BAR VENDOR BID FORM

This is an invitation to bid on the Eureka County Fair bar services. Please use this invitation to submit your bid(s) and attach supplemental pages as necessary. Bids will be received for furnishing services according to these instructions and specifications. To be considered, this invitation to bid form must be completed in its entirety and **must be received no later than 5:00pm local time on May 12, 2025**. The bids will be discussed at the next Eureka County Fair Board Meeting. The decision to accept a bid will depend on the quality of the bid, not necessarily on the lowest bid price. If your bid is accepted, your bid constitutes a binding contract and includes the specifications of this invitation to bid.

Bid Specifications

1. Provide bar services for the 2025 Eureka County Fair to be held August 8-10, 2025.
2. Must offer a wide selection of prices and a variety of drinks. Please include your proposed drink menu including menu item prices.
3. The required hours of operation are as follows:
 - Thursday - Set-up
 - Friday - 11am – closing
 - Saturday - 10am – closing
4. Vendor is responsible for set-up and take-down at the beginning and end of shifts.
5. Vendor will need to create bar area to be set up behind grandstands during the day and move to the pavilion on the evening of Saturday, August 9, 2025 during the dance.
6. Please specify types of drinks being served (*No glass containers permitted*).
7. Vendor must hold in good standing the required licenses and permits.
8. The submitted bid must be inclusive of all costs, and no additional reimbursement will be allowed for travel or other expenses.
9. Failure to perform allows the Fair Board to hire a replacement with the original contract holder responsible for any additional costs between the original contract and the cost incurred due to failure of performance.
10. Vendor is responsible for following all laws set forth by the county, state, and federal government regarding sales of alcohol.
11. Vendor is responsible for checking the ID of every customer and for serving alcohol only to persons over the age of 21.
12. Eureka County reserves the right to revoke your privileges to serve alcoholic beverages at fairground events.
13. There will be a **\$200.00** fee for the contract as Bar Vendor for the duration of the fair.

Eureka County Fair
August 7-10, 2025

PO Box 533
Eureka, NV 89316
USA

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E-MAIL eurekaountyfair@gmail.com
WEB SITE
<https://www.eurekacountynv.gov/recreation-culture-in-eureka-county/eureka-county-fair/>

14. Bidders must accept and bids/contracts must include the following provision: *The parties understand and agree that, notwithstanding any other obligations or conditions or mandatory requirements in this contract, the parties will not demand performance or payment from each other if the federal government, Nevada state government, Eureka County government, or other proper authority cancels the Eureka County Fair. If this Fair event is cancelled in whole or in part, both parties understand and agree and by the execution of this contract hereby do release the other from all damages, claims, and assessments, including but not limited to demanding full or part performance, and agree to forego full or part payment, for any work already completed, and any work or performance contemplated.*

***All times are approximate. Plan to serve beverages for up to 1,500 people.**

Bid Proposal: To provide bar services as specified under Bid Specifications.
Include with bid: Sample menu with pricing
List type of beverages to be served
Copy of liquor license

Bidder Name: _____
Company: _____
Mailing Address: _____
City: _____ State: _____ Zip: _____
Phone: _____
Email: _____
Signature _____ Date _____

Mail to: Eureka County Fair
Attn: Bar Vendor Bid
PO Box 533
Eureka, NV 89316

For Official Use Only

Accepted ☐ Rejected ☐ Date _____

Fair Board Member _____ Fair Board Member _____

Signature _____ Signature _____