

Minutes from Eureka County Television District
Meeting January 13, 2023

OPEN MEETING

******PLEASE NOTE: The Board reserves the right to: 1. Take items in a different order, 2. Combine two or more items for consideration, and 3. Remove an item from the agenda or delay discussion relating to an item on the agenda at any time, in order to accomplish the business on the agenda in the most efficient manner. Supporting materials for this meeting may be obtained by contacting Janeen Hilyard, Secretary, by either leaving a message at 775-340-4697 or email Eurekatvds@yahoo.com.**

I. Call to order

- a. Roll Call – Establish Quorum *Vice President Klatt established a quorum with 3 present and 1 on conference call.*
- b. Pledge of Allegiance *led by Member Moylan*
- c. Approve meeting agenda as presented or with changes as needed. *Member Brown motioned to accept the agenda as presented, Member Moylan seconded, approved (3-0) Member Rebaleati abstained.*
(For Possible Action)

II. Public Comment and Discussion (Discussion Only)

Notice: The public is welcome to request agenda items for future meetings during the Public Comment period, or may consult with one or more of the Television District to request agenda items for future meetings.

Pursuant to NRS 241.0200 (c) (3) this time is devoted to public comment. However, no action may be taken under this item until the matter has specifically been included on an agenda as an item upon which action may be taken.

III. Approval of minutes from previous meetings (For Possible Action)

- a. **December 9, 2022**
- b. **December 23, 2022** *Member Brown motioned to accept both sets of minutes, Member Moylan seconded, approved (3-0) Member Rebaleati abstained.*

IV. Discussion / Action Items (For Possible Action)

- a. **Discuss, approve or deny** the proposed budget and capital outlay for FY 23-24. **(For Possible Action)** *Secretary Hilyard explained that she had doubled the salary and increased the employee benefits by 4 times as she didn't know what they are. Member Rebaleati explained that the Employee Benefits is where Unemployment and Workmans Comp. costs are recorded. It was decided that the amount from last year should only be doubled. Secretary Hilyard explained that she added 5% to the rest of the items for inflation. The \$10,000 for cameras at each site will cover the 3 cameras planned for each site and some left for additional cameras if deemed needed by the Board and the Maintenance Contractor. Member Brown motioned to accept the tentative budget as presented, Member Rebaleati seconded, approved (4-0).*
- b. **Discuss** how Eureka's television service has been and if any information on whether the viewers want good reception of Channel 2 or keep the iffy reception so they can have the Las Vegas station when it happens to be coming in. **(For Discussion Only)** *The general consensus from talking to Eureka viewers is to have good reception on Channel 2 and let the Las Vegas station go. The Eureka Board members will keep polling the viewers to be sure that is what is wanted.*

c. **Discuss** changing the meeting time and/or the day of the week to make Fridays more open. The 1:00 P.M. meeting ruins the day for other plans. *The members discussed what time to have the meetings and what day. It was decided that Fridays was the day and that 10 AM is a good time. Member Brown also suggested that we have every other meeting in Eureka but we will see how President Leppala's health is and when he will be back before we decide on alternating the meeting sites. Vice President Klatt designated that the February 10, 2023 meeting will be at 10am in Crescent Valley and we will vote to keep the time and site swapping then.*

d. **Discuss** Reminder that the Contribution & Expense Report #4 and the Annual Financial Disclosure Statement are due soon. **(For Discussion Only)** Member Moylan reminded everyone that the above were due the 15th.

e. **Expense Report (for Possible Action)**

1. Humboldt County Television District \$ 823.04 Next Month Fiber Service
2. Eagle Communications \$ 3000.00 This Month Maintenance
3. Switch Data Center \$ 1,445.10 Next Month Fiber Service
4. Janeen H. Hilyard \$ 1,500.00 This Month Administrative Duties
5. **Any other bills received after the agenda was posted.** (A list of bills and supporting documents will be submitted to the Board at the meeting). **(for Possible Action)** *The bills were checked and Member Moylan motioned to accept the bills as presented, Member Brown seconded, approved (4-0).*

V. **Maintenance Report (For Discussion Only)** Paden Hilyard of Eagle Communications, LLC reported.

- a. Mary's Mountain *all is well.*
- b. Argenta Ridge *Just waiting for Spring to get the new equipment put in.*
- c. Tank Hill *There is a generator out, it threw an alarm, it will probably be fixed on a snow cat day.*
- d. Prospect Peak *There were a couple signal degradations that were handled remotely but a dish might need replaced in Spring. The Reno channels have had problems in Reno the stations are working on that.*
- e. Lander County Courthouse *Just waiting for Spring to get the new equipment put in when Argenta is done.*

VI. **Discussion and possible approval of additional work, equipment and improvements at various sites. (Possible Action Item)** *The approved cameras will be put at each tower site with one inside the equipment building, one outside watching the door and parking area and one on the tower. The cameras can be rotated for more view of equipment, area and conditions.*

VII. **Old Business (Discussion Only)** Secretary Hilyard reported that they have not received the new structural information from T Mobile and as soon as they do she will get them back on the agenda.

VIII. **New Business (Discussion Only)** None

IX. **Public Comment (Discussion Only)** None

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X. **Adjournment (For Possible Action)** Member Brown motioned to adjourn.

Reasonable efforts will be made to assist and accommodate physically handicapped persons wishing to attend the meeting. Please call 775-340-4697 in advance so that arrangements can be made.

Anyone wishing to receive meeting agendas and/or minutes please email Eurekatvds@yahoo.com and request either or both. Secretary Hilyard will gladly send the items to you monthly.